Bylaws of the University of North Texas Panhellenic Council

Article I. Name

The name of this organization shall be the University of North Texas Panhellenic Council.

Article II. Object

The object of the Panhellenic Council shall be to develop and maintain women’s fraternity life and interfraternity relations at a high level of accomplishment and in so doing to:

1. Consider the goals and ideals of member groups as continually applicable to campus and personal life.
2. Promote superior scholarship and basic intellectual development.
3. Cooperate with member women’s fraternities and the university/college administration in concern for and maintenance of high social and moral standards.
4. Act in accordance with National Panhellenic Conference (NPC) Unanimous Agreements, resolutions and policies.
5. Act in accordance with such rules established by the Panhellenic Council as to not violate the sovereignty, rights and privileges of member women’s fraternities.

Article III. Membership

Section 1: Membership Classes

There shall be three classes of membership: regular, provisional and associate.

A. Regular membership. The regular membership of the University of North Texas Panhellenic Council shall be composed of all chapters of NPC fraternities at University of North Texas. Regular members of the College Panhellenic Council shall pay dues as determined by the College Panhellenic Council. Each regular member shall have voice and one vote on all matters.

B. Provisional membership. The provisional membership of the University of North Texas Panhellenic Council shall be composed of all colonies of NPC fraternities at University of North Texas. Provisional members shall pay no dues and shall have voice but no vote on all matters. A provisional member shall automatically become a regular member upon being installed as a chapter of an NPC fraternity.

C. Associate membership. Local sororities or national or regional non-NPC member groups may apply for associate membership of the University of North Texas Panhellenic Council. The Panhellenic Council shall determine the membership eligibility requirements and the process for submitting an application and approval of the application. Associate members shall pay dues as determined by the College Panhellenic Council. An associate member shall have voice and one vote on all matters except extension-related matters and, if they are not participating in the formal recruitment process, they shall not have a vote on recruitment rules and establishment or modification
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of Panhellenic total. An associate member may be expelled for cause by a majority vote of the Panhellenic Council. An associate member shall not be entitled to vote on the question of its expulsion.

Section 2: Privileges and Responsibilities of Membership

A. Duty of compliance. All members, without regard to membership class, shall comply with all NPC Unanimous Agreements and be subject to these University of North Texas Panhellenic Council bylaws, code of ethics and any additional rules this Panhellenic Council may adopt unless otherwise prescribed in these bylaws. Any rules adopted by this Panhellenic Council in conflict with the NPC Unanimous Agreements shall be void.

Article IV. Officers and Duties

Section 1: Officers
The officers of the University of North Texas Panhellenic Council shall be President, First Vice President, Vice President of Recruitment and Retention, the Vice President of Scholarship and Service, Vice President of Programming, Vice President of Administration and Finance, and Vice President of Community Relations.

Section 2: Eligibility
Eligibility to serve, as an officer shall depend on the class of membership:

A. Regular membership. Members from women’s fraternities holding regular membership in the University of North Texas Panhellenic Council shall be eligible to serve as any officer.
B. Provisional membership. Members from women’s fraternities holding provisional membership in the University of North Texas Panhellenic Council shall not be eligible to serve as an officer.
C. Associate membership. Members from women’s fraternities holding associate membership in the University of North Texas Panhellenic Council shall be eligible to serve as an officer except president or the officer in charge of recruitment.
D. Each officer must have a minimum 2.75 cumulative grade point average to run and hold office and maintain this average during term of office.
E. Officers must be enrolled as a full time student of the University of North Texas taking at least 12 credit hours a semester.
F. Each officer must be an active initiate in good standing with her organization.
G. Each officer is highly encouraged, but not required to have at least one semester of experience in the council prior to nomination.
H. The President should have served on the Panhellenic Executive Board or have been a Senior Delegate.
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I. Recruitment Counselors (Rho Gammas) may be elected to serve as Vice President Recruitment without previous experience on the council.

J. Panhellenic Executive Board officers may not concurrently serve as President or Recruitment Chair(s) of their chapter of affiliation.

K. It is highly recommended that a New Member officer of their chapter of affiliation not concurrently serve on the Panhellenic Executive Board.

L. Each officer must have participated in their chapter’s formal recruitment previously.

Section 3: To Maintain Office

A. Each officer must hold a minimum 2.75 cumulative and semester grade point average during term of office.

B. Officers must be enrolled as a student of the University of North Texas taking at least twelve credit hours each semester.

C. Each officer must be an active initiate and in good standing with her organization (financial, academic, behavioral, or as defined by the chapter)

Section 4: Election of Officers

A. The outgoing officers of the Executive Board and the Panhellenic Advisor shall interview applicants for Executive Board positions. Chapters may submit one representative to serve on the slating session. The slate will then be presented to the Council.

B. Delegates will present the slate to their individual chapters.

C. Applicants not slated to their preferred position may challenge the slate by contacting the Panhellenic Advisor 24 hours prior to the election.

D. At the elections meeting, all nominees who choose to run off must give a review of their intentions for office.

E. The voting delegates of the Council will elect officers with a majority vote.

Section 5: Office-Holding Limitations

No more than 2 member(s) from the same women’s fraternity shall hold office during the same term.

Section 6: Nomination Procedure

A nominating committee of outgoing Panhellenic Executive Board and a representative from each chapter that is not represented on Panhellenic Executive Board, present a suggested slate for ballot vote by the Panhellenic Council. A majority vote shall elect. The members of the nominating committee shall elect their own chairman. The nominating committee shall consider the qualifications of all candidates for elected officers and shall nominate at least one name for each elected officer position. The Panhellenic Advisor shall serve as a nonvoting ex-officio member of the nominating committee.
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Section 7: Term
The officers shall serve for a term of one year or until their successors are selected. The term of office will at the beginning of the Spring academic term and end at the end of the Winter academic term.

Section 8: Removal and Vacancies
A. Any officer who is not performing the duties and expectations as defined by the governing documents and/or agreed upon by Executive Board members may be removed by a two-thirds vote by the Executive Board.

B. When an office has been vacated by the removal or resignation of an officer, the Executive Board shall nominate the officer and notify chapters who will provide a response within a time-frame provided by the Panhellenic Executive Board. Chapters will submit their vote within a time frame determined by the Panhellenic Executive Board by either accepting or rejection the nomination. They may also choose to submit their own nomination provided that the candidate has applied for the vacant position prior to the closing of the position application deadline. Each chapter may have only one vote, cast by the chapter delegate, while the Panhellenic Executive Board may have none. If the majority of the chapters are in favor of this selection, this member shall be elected and appointed into office.

Section 9: Duties of Officers

The President shall:
A. Have overall responsibility for the operation of the Panhellenic Council.
B. Call and preside at all regular and special meetings of the Panhellenic Council.
C. Preside at all regular meetings of the Panhellenic Executive Board.
D. Review, and approve all Panhellenic Council checks and contracts involving the University of North Texas Panhellenic Council.
E. Serve as a member ex-officio of all Panhellenic Council committees.
F. Complete the NPC Annual Report and send it to the NPC Area Advisor.
G. Communicate as appropriate with the National Panhellenic Conference Area Advisor.
H. Serve as a liaison officer for the council.
J. Maintain a complete and up-to-date President’s file which will include a copy of the current University of North Texas Panhellenic Council Constitution, Bylaws, and Standing Rules, the current Panhellenic Budget, the current NPC Manual of Information and related materials, current correspondence and materials received from the NPC Area Advisor, her copies of the College Panhellenic Reports to the Area Advisor and other pertinent information.
K. Assist officers in the application of awards.
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The 1st Vice President shall:

A. Perform the duties of the President in her absence, inability to serve, or at her call.
B. Facilitate and preside over Judicial Board Matters.
C. Oversee any committees created and appointed by the President.
D. Serve as an ex officio member of all committees.
E. Serve as the liaison for the Council to IFC, NPHC, and MGC.
F. Coordinates all Risk Management Education and maintains a current Risk Management policy on file for each sorority.
G. Oversee the operation of Junior Panhellenic.

The Vice President Recruitment and Retention shall:

A. Oversee all activities regarding recruitment.
B. Propose recruitment rules to the council for their voted approval.
C. Facilitate the Recruitment Counselor and Logistic Team selection process.
D. Facilitate recruitment team training process with advice and assistance of the Panhellenic Advisor and NPC Area Advisor.
E. Coordinate all publicity efforts concerning recruitment.
F. Coordinate recruitment evaluations.
G. Serve as chair of the Judiciary Board when it concerns a recruitment infraction.
H. Coordinate and facilitate Panhellenic retention efforts.

The Vice President of Scholarship shall:

A. Coordinate all scholarship programming.
B. Educate council on scholarship tips.
C. Work with the Vice President of Programming to organize at least one scholarship awareness event/program per semester.
D. Oversee the operation of Junior Panhellenic
E. Serve on university committees as determined by the President.

The Vice President of Service shall:

A. Arrange for and organize all Council service activities.
B. Choose Panhellenic Council philanthropy for the term.
C. Oversee all council efforts as a campus partner for the all council philanthropy, Circle of Sisterhood.
D. Program one philanthropic event per semester.
E. Keep a record of all service projects and donations of the Panhellenic Council.
F. Serve on university committees as determined by the President.
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The Vice President Administration and Finance shall:

A. Keep an updated roll of members and new members of the Panhellenic Council.
B. Keep an updated roll of the alumnae advisory delegates.
C. Maintain records of business including minutes, agendas and correspondence on behalf of the Council.
D. Keep full minutes of the Executive Board meetings.
E. Maintain a supply of Panhellenic letterhead, envelopes, and other materials pertaining to this office.
F. Be responsible for the general supervision of the finances of the University of North Texas Panhellenic Council.
G. Be responsible for the preparation of the annual budget.
H. Receive all payments due to the Council and collect all dues.
I. Be responsible for the prompt payment of all expenses.
J. Maintain updated financial records, providing updates as necessary to the Council as well as complete an annual report.
K. Coordinate audits of accounts when actions are deemed appropriate.
L. Co-sign all checks and contracts approved by the Panhellenic Council.
M. Report all fines incurred and their status to the appropriate chapters.

Vice President Programming shall:

A. Assist the Greek Week Chair in all matters pertaining to Greek Week.
B. Serve as the Greek Week liaison to the Panhellenic Council.
C. Serve as a representative on university committees as designated by the President.
D. Organize the sister sorority program.
E. Serve as the liaison for Recreational Sports and the Intramural program.
F. Organize all “Greek Out the Game” activities
G. Organize the Progressive Dinner, Panhellenic Pride, all other programming events and activities determined by the Executive Board.
H. Facilitate council and chapter programming by continuously updating the Panhellenic Calendar

The Vice President Community Relations shall:

A. Serve as the liaison in coordination with the Panhellenic President to the NT Daily and all other media outlets.
B. Coordinate all public relations and marketing efforts.
C. Serve as the primary resource for new organizations throughout the expansion process.
D. Serve on university committees as determined by the President.
E. Assist the Vice President Recruitment and Retention, the Vice President of Programming, and the Vice President of Scholarship and Service with all marketing campaigns.
F. Maintain and update the Panhellenic Website and other new media outlets.
G. Keep council up to date on community activities and events.
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Article V. The Panhellenic Council

Section 1: Authority
The governing body of the University of North Texas Panhellenic Council shall be the Panhellenic Council. It shall be the duty of the Panhellenic Council to conduct all business related to the overall welfare of the University of North Texas Panhellenic Council including, but not limited to: annually review the parameters as adopted in the recruitment rules for the automatic adjustment of total; determine dues; approve the annual budget; consider extension; set a calendar of events; determine programming; and establish recruitment rules and recruitment style. The Panhellenic Council shall also have the authority to adopt rules governing the Panhellenic Council that do not violate the sovereignty, rights and privileges of member women’s fraternities.

Section 2: Composition and Privileges
The University of North Texas Panhellenic Council shall be composed of one delegate and one alternate delegate from each regular, provisional and associate member group at University of North Texas as identified in Article III. The delegates shall be the voting members of the Panhellenic Council except as otherwise provided in Article III of these bylaws. The alternate delegates shall have voice but no vote. The alternate delegate shall act and vote in the place of the delegate when the delegate is absent. If both delegate and alternate are absent, a member of the fraternity may cast the vote, providing her credentials have been presented to the council president.

Section 3: Selection of Delegates and Alternates
Delegates and alternates to the Panhellenic Council shall be selected by their respective women’s fraternity chapters to serve for a term of one year commencing upon selection by the chapter.

Section 3.1 Responsibilities of Senior Delegates

A. Serve as the voting delegates of the Panhellenic Council.
B. Serve on the Judicial Board and on the Court of Appeals.
C. Attend all Panhellenic Council meetings.
D. Report all information at regular chapter meetings.
E. Keep a notebook with all Panhellenic agendas, minutes, Constitution and Bylaws, as well as an NPC Manual of Information.
F. Share with the council information about each chapter and its events when appropriate.
G. See that chapter dues are paid to Panhellenic Vice President Administration.
H. Help formulate proposals to be presented to the voting body of the Panhellenic Council.
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Section 4: Delegate Vacancies
When a delegate vacancy occurs, it shall be the responsibility of the fraternity affected to select a replacement within 1 week and to notify the Panhellenic Council VP Administration and Finance of her name, email and telephone number.

Section 5: Regular Meetings
Regular meetings of the Panhellenic Council shall be held at a time and place established at the beginning of each academic term.

Section 6. Annual Meetings
The annual meeting of the Panhellenic Council shall be held during the month of November. The purpose of the annual meeting shall be for the election of officers and any other business that may properly come before the delegates.

Section 6: Special Meetings
Special meetings of the Panhellenic Council may be called by the president when necessary and shall be called by her upon the written request of no less than one-fourth of the member women’s fraternities of the University of North Texas Panhellenic Council. Notice of each special meeting of the Panhellenic Council shall be sent to each member of the Panhellenic Council at least 24 hours prior to convening the meeting; however, such notice may be waived, and attendance at such meeting shall constitute waiver of said notice.

Section 7: Quorum
Two-thirds of the delegates from the member fraternities of the University of North Texas Panhellenic Council shall constitute a quorum for the transaction of business.

Section 8: Vote Requirements

A. Proposed motions on issues that impact a chapter as a whole must be announced 2 weeks in advance to allow opportunity for chapter input before a vote may be taken on the issue.

B. A two-thirds vote of the Panhellenic Council shall be required to approve a recolonization plan and for all extension-related votes. All other votes, unless specified in these bylaws, shall require a majority vote for adoption. (See the Article on Amendment of Bylaws for specific voting requirements for the amendment of these bylaws.)
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Article VI. The Panhellenic Executive Board

Section 1. Composition
The composition of the Executive Board shall be the President, First Vice President, Vice President of Recruitment and Retention, the Vice President of Scholarship and Service, Vice President of Programming, Vice President of Administration and Finance, and Vice President of Community Relations.

Section 2. Duties
The Executive Board shall administer routine business between meetings of the Panhellenic Council and such other business as has been approved for action by Panhellenic Council vote. At the next regular meeting of the Panhellenic Council through the secretary, the Executive Board shall also report all action it has taken and record the action in the minutes of that meeting.

Section 3. Regular Meetings
Regular meetings of the Executive Board shall be held at a time and place established at the beginning of each academic term.

Section 4. Special Meetings
Special meetings of the Executive Board may be called by the president when necessary and shall be called by her upon the written request of three members of the Executive Board.

Section 5. Quorum
A majority of Executive Board members shall constitute a quorum for the transaction of business.

Article VII. The Panhellenic Advisor

Section 1: Appointment
The University of North Texas Administration shall appoint the Panhellenic advisor of the University of North Texas Panhellenic Council.

Section 2: Authority
The Panhellenic advisor shall serve in an advisory capacity to the University of North Texas Panhellenic Council. The Panhellenic advisor and Panhellenic Executive Board shall have voice but no vote in all meetings of the Panhellenic Council.
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Article VIII. Committees

Section 1: Standing Committees
The President and the Executive Board shall coordinate the standing committees of the University of North Texas Panhellenic Council. Any Executive officer may form a committee to help in assisting events or duties. Other committees that may be formed, if needed, are: The Judicial Board, Membership Recruitment Committee, Community Service/Philanthropy Committee, and Public Relations Committee.

Term. The standing committees shall serve for a term of one year, which shall coincide with the term of the officers.

Section 2: Appointment of Committee Membership
The Executive Board shall appoint members and chairmen of all standing and special committees, except as provided otherwise in these bylaws, and, in making these appointments, recognize fair representation from all member women fraternities as much as possible.

Section 3: Judicial Board
The Judicial Board shall consist of the First Vice President as chairman and each chapter’s judicial chair member or other affiliated position. The Panhellenic advisor shall serve as a nonvoting ex-officio member. The Judicial Board members shall participate in training to be educated about the purpose of the board, the rules and regulations the Judicial Board will monitor, the procedures to be followed, proper questioning techniques, the rights of the charged organizations, evaluating evidence, and deliberations and sanctioning. The Judicial Board shall educate member fraternities about the Panhellenic judicial procedure. It shall be the Judicial Board’s duty to hold a hearing to adjudicate all alleged violations of the NPC Unanimous Agreements and the bylaws, code of ethics, standing rules and membership recruitment regulations of the University of North Texas Panhellenic Council that are not settled informally or through mediation. The entire Judicial Board shall conduct the hearing unless Panhellenic Council adopts rules for the hearing to be conducted by a committee of the Judicial Board. The members of the Judicial Board shall maintain confidentiality throughout and upon completion of the judicial process.

Section 4: Membership Recruitment Committee
The Membership Recruitment Committee shall consist of a chairman and one representative from each regular, provisional, and associate member. Alumnae advisors may attend meetings of the committee. The alumnae advisors shall have voice but no vote. This committee shall review and develop membership recruitment rules and submit them for discussion and approval to the Panhellenic Council before the end of the academic term preceding the membership recruitment
period. After each membership recruitment period, the chairman of this committee shall present a full report, including recommendations, to the Panhellenic Council based on an analysis of the recruitment statistics and recruitment evaluations from new members, potential new members who withdrew, each member group and chapter advisor.

Section 5: Community Service/Philanthropy Committee
The Community Service/Philanthropy Committee shall consist of a chairman and appointed committee members. The Community Service/Philanthropy Committee shall be responsible for all matters pertaining to the promotion of community service/philanthropy.

Section 6: Public Relations Committee
The Public Relations Committee shall consist of a chairman and up and appointed committee members. The Public Relations Committee shall be responsible for all forms of publicity dealing with the University of North Texas Panhellenic Council. This committee shall work closely with the Executive Board and all committees to make certain that the media is kept informed of the positive events of the Panhellenic Council and its member women fraternities.

Section 7: Other Committees
Other such committees, standing or special, shall be appointed as deemed necessary by the Panhellenic President.

Article IX. Finances

Section 1: Fiscal Year
The fiscal year of the University of North Texas Panhellenic Council shall be from January 1 to December 31 inclusive.

Section 2: Contracts
Dual signatures of the Vice President of Administration and Finance, and Panhellenic President shall be required to bind the University of North Texas Panhellenic Council on any contract.
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Section 3: Checks
All checks issued on behalf of the University of North Texas Panhellenic Council shall bear dual signatures. The following shall be authorized to be one of the two required signatures: the Panhellenic President and the Vice President of Administration and Finance.

Section 4: Payments
All payments due to the University of North Texas Panhellenic Council shall be received by the Vice President Administration and Finance, who shall record them. Checks for payments shall be made payable to the University of North Texas Panhellenic Council.

Section 5: Dues
A. NPC College Panhellenic dues shall be paid yearly as invoiced by the NPC office.
B. Panhellenic Council membership dues shall be an assessment per member and new member.
   ● The Panhellenic Council shall determine the amount of such dues for the next academic year no later than February of that year.
   ● The dues of each Panhellenic Council member sorority shall be payable on or before September 20th and February 20th.

Section 6: Fees and Assessments
A. The Panhellenic Council shall have the authority to determine fees and assessments as may be considered necessary. For a list of fees and assessments review the standing rules.

Article X. Extension

Section 1: Introduction
Extension is the process of adding an NPC women’s fraternity. The University of North Texas Panhellenic Council shall follow all NPC Unanimous Agreements and NPC extension guidelines found on the NPC website and in the Manual of Information.

Section 2: Voting rights
Only regular members of the Panhellenic Council shall vote on extension matters.

Article XI. Violation Resolution
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Section 1: Violation
Chapters shall be held accountable for the conduct of their individual collegiate and alumnae members. Conduct contrary to the NPC Unanimous Agreements, these bylaws, the Panhellenic code of ethics, standing rules and/or membership recruitment regulations of the University of North Texas Panhellenic Council shall be considered a violation.

Section 2: Informal resolution
Members are encouraged to resolve alleged violations through informal discussion with the involved parties.

Section 3: Judicial Process
If informal discussions are unsuccessful, the judicial process will be set in motion by filing a report of the alleged violation. The University of North Texas Panhellenic Council shall follow all mediation guidelines found in the Manual of Information.

A. Mediation. Mediation is the first step of the judicial process. The University of North Texas Panhellenic Council shall follow all NPC Unanimous Agreements concerning the judicial process found in the Manual of Information.

B. Judicial Board hearing. When a violation is not settled informally or through mediation, the Judicial Board shall resolve the issue in a Judicial Board hearing. The Panhellenic Council shall adopt procedures in the standing rules for this purpose that are consistent with the NPC Unanimous Agreements.

C. Appeal of Judicial Board decision. Any involved party to the NPC College Panhellenic’s Judicial Appeal Committee may appeal a decision of the Judicial Board. The University of North Texas Panhellenic Council shall follow all NPC Unanimous Agreements concerning the appeals process found in the Manual of Information.

Article XII. Hazing
Per the Unanimous Agreements, the National Panhellenic Conference supports all efforts to eliminate hazing. All forms of hazing shall be banned.

Article XIII. Parliamentary Authority
The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the University of North Texas Panhellenic Council in all cases to which they are applicable and
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in which they are not inconsistent with the NPC Unanimous Agreements, these bylaws and any special rules of order the University of North Texas Panhellenic Council may adopt.

Article XIV. Amendment of Bylaws

These bylaws may be amended at any regular or special meeting of The University of North Texas Panhellenic Council by a two-thirds vote, provided that the proposed amendment has been announced and submitted in writing at the previous regular meeting allowing an opportunity for chapter input.

Article XV. Dissolution

This Panhellenic Council shall be dissolved when only one regular member exists at The University of North Texas. In the event of the dissolution of this Council none of the assets of the Council shall be distributed to any members of the Council, but after payment of the debts of the Council its assets shall be given to the National Panhellenic Conference.
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Standing Rules

The following topics are addressed in the Standing Rules:

- **Article I**: Recruitment Code of Ethics
- **Article II**: Recruitment Rules
- **Article II**: Recruitment Counselor and Logistics Team Member
- **Article III**: Recruitment Rules for Potential New Members
- **Article IV**: Judicial Board
- **Article V**: Fines and Assessments
- **Article V**: Resolutions
- **Article VI**: Addendum
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Article 1. Recruitment Code of Ethics

We, the members of women’s sororities at the University of North Texas agree to promote honesty, respect, sisterhood and cooperation within the College Panhellenic and our respective chapters and in our daily lives. This code of ethics is designed to inspire our members, reinforce exemplary conduct and values-based leadership, and perpetuate lifelong membership to enrich the sorority and Panhellenic experience.

We, as Panhellenic women of the University of North Texas agree on and commit to:

● Uphold and demonstrate the Panhellenic spirit in thought, word and action through our chapters as well as individual members.
● Demonstrate ethical behavior and conduct ourselves in a manner consistent with the mission and values of the College Panhellenic, each inter/national organization and our university.
● Respectfully adhere to the Unanimous Agreements and all policies established by the National Panhellenic Conference.
● Avoid disparaging remarks about any sorority or collegiate woman and refrain from discussing Panhellenic matters with nonmembers, in accordance with the dignity and good manners of sorority women.
● Recognize friendly relations with all collegiate women, both sorority members and nonmembers, realizing the importance of creating and building friendships.
● Plan recruitment events that provide opportunities for the greatest possible number of women to become sorority members while protecting the rights and privileges of individuals and the chapters.
● Provide a safe, positive and enriching recruitment experience, understanding that membership is a social experience arrived at by mutual selection.
● Strive to be truthful, honorable, open and friendly to all potential new members during all recruitment events.
● Be respectful of the rights of every potential new member to make her own choices, including the right not to join the women’s sorority community.
● Refrain from limiting a potential new member’s chances of becoming a member of the Panhellenic community by encouraging her to make a single intentional preference or to limit her choices.

We, as Panhellenic women of University of North Texas, also agree on and commit to:

● Respectfully adhere to the bylaws and recruitment rules of the University of North Texas Panhellenic Council.
● Abide by all local and federal laws and NPC inter/national member organization bylaws.
● Hold one another accountable to these standards, remembering at all times that we represent not only our individual chapters but also the Panhellenic community as a whole.

As Panhellenic women of the University of North Texas, these are the tenets by which we strive to live.
Article II. Recruitment Rules

Section 1: Statement of Positive Panhellenic Contact

All College Panhellenic women should promote and encourage personal and informative Panhellenic-spirited contact with potential new members at all times, year round. Silence is intended for a short time period _ not more than 24 hours _ from signing the membership recruitment acceptance binding agreement (MRABA) until bid distribution. Additional silence rules are not desirable, because they can suppress participation in recruitment and stunt growth in your Panhellenic community. Panhellenic women are encouraged to eliminate all silence and no-contact statements from their recruitment rules, except for the strict silence required during the short time period between preference and bid issuance. All member groups are expected to display ethical behavior at all times. Ethical behavior means adhering to local Panhellenic rules as well as NPC policies. It means holding yourself and others accountable to make good choices in your actions. Ethical conduct promotes parity for all member groups by fair play.

We, the women of the University of North Texas, will promote Panhellenic-spirited contact with all potential new members throughout the year. Strict silence will begin at the time of MRABA signing and last until bid distribution. No sorority member, including alumnae and new members, may communicate or live with potential new members during this period. Strict silence is defined as verbal, nonverbal, written, printed, text message and electronic communication or communicating through a third party. If potential new members live in a residence hall with a sorority member, only casual greetings and contact are permitted.

Section 2: Statement of Adherence to NPC Unanimous Agreements and Policies Regarding Recruitment

All NPC member organizations represented at the University of North Texas believe in strictly adhering to NPC Unanimous Agreements and policies. All groups will follow these valued and non-negotiable policies during the recruitment process.

Section 3: Statement of Automatic Reset of Total and Chapter Total Mechanics

Total is the allowable chapter size as determined by the College Panhellenic. To allow groups to achieve parity as quickly as possible at the conclusion of primary recruitment, the UNT Panhellenic Association shall automatically reset total upon the completion of bid matching. Total will be determined by the average chapter size (ACS) rounded down to the nearest whole number.
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Section 4: Statement of “No Frills Recruitment”
Recruitment events of the University of North Texas shall consist of maximum conversation time, tables with displays pertaining to the event and water for potential new members. Skits, food or costumes should not be included in recruitment.

Statement of Beverages.
No alcoholic beverages will be served during recruitment events. On the first, second, and third day of Recruitment, only plain water and ice may be served in clear cups (plain, clear plastic, provided by chapter) with white napkins provided by Panhellenic. On the last day of events, beverage may be served in a glass of choice.

Statement of Decorations.
Decorations for events will be confined to the bottom floor of the house or lodge. There will be no acoustical or video equipment permitted as outside decorations. No window, door, or ceiling decorations may be used on the front of the house for the week. No balloons may be used. Fresh flowers are not allowed during the first three rounds of events, but will be permitted on Preference. Outdoor banners may not be used until Bid Day. Large chapter wooden letters may be used on the lawn. Candles (open flames) are prohibited at all times.

Statement of Outdoor Tents/Water/Fans.
Chapters have the option of arranging for a tent to provide shading for PNM’s. Tent canopies/walls must be solid in color, with no wording or other embellishments. They may not exceed 10x20 feet in size and may only be placed in areas approved by university grounds personnel. Tent costs are not required to be part of the recruitment budget. Chapters may also elect to provide water outside for PNM’s in between recruitment events. Plain ice water in spouted coolers with generic, paper Dixie–style cups is allowable. No other items, with the exception of fans, may be placed outside.

Statement of outfits
No chapter is permitted to bulk order or wear items of the same color or style. No Chapter is permitted to wear previously or newly ordered apparel.

Statement of Skits.
There will be no skits performed during Formal Recruitment.

Statement of Videos
Videos are acceptable each day, with the exception of the first day. The Panhellenic Vice President of Recruitment and the Greek Advisor must approve videos and slide shows at least one week prior to the scheduled event. No recruitment team member or fraternity men (defined as a man wearing fraternity letters) or fraternity letters should be visible at any time during the video.
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Section 5: Statement of Membership Recruitment Acceptance Binding Agreement
NPC member groups want every potential new member to be informed about her options for joining a women’s fraternity. To be certain that each woman has this information, Panhellenics must use the MRABA script immediately prior to a potential new member’s signing the MRABA.

The University of North Texas Panhellenic will uphold and use the MRABA for each potential new member interested in joining a women’s fraternity, whether during formal or informal recruitment. We agree to all policies/steps pertaining to the MRABA.

Section 6: Statement of Values-Based Recruitment
The purpose of values-based recruitment is to focus on the core goal of the recruitment process. The goal is to have meaningful conversations with potential new members and recruit/pledge women who will have a positive impact on their chapter and the Panhellenic community. We, the members of University of North Texas Panhellenic, pledge to promote the following practices during membership recruitment:

1) Consider values-based conversations.
2) Choose recruitment activities and behaviors that reflect the core values of our organizations.
3) Engage in conversations that include topics related to our core values.
4) Make informed choices about potential new members.
5) Educate potential new members about the chapter’s values, and connect to these values.

Section 7: Statement of General Guidelines

A. Statement of Eligibility
A woman is eligible to participate in Recruitment if she is a registered student at the University of North Texas by the first day of class. Potential new members must have a high school diploma, GED or equivalent. A woman is eligible to participate in membership recruitment if she is a regularly matriculated student on campus. A PNM is any college woman who is unaffiliated. It is not a UNT Panhellenic but University of North Texas Greek Life Policy that entering freshman must have a minimum high school GPA of a 2.75. In addition, UNT Greek Life Policy also requires that transfers, second semester freshmen, or upperclassmen must have a minimum 2.50 GPA to be eligible. Individual chapters may require a higher GPA for membership.

B. Statement of NPC Adherence
All NPC unanimous agreements shall be upheld.

C. Statement of promising bids
There will be no promising of bids, directly or indirectly, by a member, new member, or alumna.
D. **Statement of PNM contact/Strict Silence**

Strict Silence is the period in which there will be no contact/conversation with a potential new member by sorority members, new members, and alumnae, excluding Recruitment Counselors, outside of events. Strict Silence is designated as the period between the Membership Recruitment Acceptance Binding Agreement (MRABA) signing and the Bid Day ceremony. It is agreed that there will be no contact/conversation from day 1 of recruitment until the distribution of bids by any sorority member, new member, or alumnae. Prior to Strict Silence, sorority members may have cordial conversation only with potential new members in public.

E. **Statement of Recruitment Budget**

Final recruitment budgets must be completed and submitted by one week prior to the first day of recruitment. Each chapter must not exceed $2,400 during Recruitment (not including Bid Day). The $2400 budget includes gifts in-kind. Chapters in their first two years of existence or re-chartering may have an increase in expenditures, to be approved by the Greek Advisor.

F. **Statement of Use of Men**

Chapters shall not use men in any recruitment activities, including all types of communication (verbal, written, printed, typed, etc.) to a potential new member on behalf of a sorority. Men may not be present in photos and/or slide shows Organizations may not distribute chapter paraphernalia to men for the purposes of marketing and/or recruitment, including Bid Day.

G. **Statement of Use of Alcohol**

Sorority women and potential new members may not consume alcohol from PNM orientation/Panhellenic Council meeting until 12 hours after bid day.

H. **Statement of Bid List**

All women invited to a chapter’s preference event must appear on the chapter’s Bid List. PNsMs that are in attendance or are officially excused (in which Panhellenic would notify chapters as to make them fully aware of the situation and in which the PNM has indicated her preferences as if she would have attended the missed party) must appear on a chapter’s bid list.

I. **Statement of Chapter Rosters**

Each sorority shall submit a list of current chapter members (new members and active members) enrolled in the fall semester to the Greek Life Office one week before Formal Fall Recruitment.

J. **Statement of Snap Bidding**
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A. Snap Bidding is an option available to chapters that do not fill Quota spaces in bid matching. Snap Bidding is done before bids are distributed and is not intended to fill spaces in Total. Snap Bidding is limited to any woman who participated in the formal recruitment process.

B. If a chapter does not make Quota, they may choose to participate in the Snap Bidding process. The Greek Advisor or designate may contact any woman approved by the chapter that is not matched during the bid matching process or who is no longer an active participant in formal recruitment. A woman not receiving a bid is immediately eligible for recruiting and pledging. The chapter will provide a list of women in preferential order for the Greek Advisor to contact.

C. Snap Bidding is under the direction of the Greek Advisor, working with the chapters that have Quota vacancies. A signed Membership Recruitment Acceptance Binding Agreement (MRABA) shall be filed with the College Panhellenic before a woman who has accepted a Snap Bid may be pledged. Snap Bidding shall begin immediately after bid matching and end with the distribution of bids, at which time Continuous Open Bidding (COB) begins.

K. **Statement of Continuous Open Bidding**
   Continuous Open Bidding (COB) shall begin after bids have been received and accepted by a potential new member who participated in Formal Recruitment. Continuous Open Bidding shall continue all year for those sororities eligible. Open bidding begins after the chapters receive their new member classes. Review Section 14 for further COB Rules and clarification.

L. **Statement of Online Profile**
   A. By the last Friday of final exam week, all chapter members must make photos “private” on all online community profiles.
   B. By the last Friday of final exam week, chapter social media accounts must have photos and references to all Recruitment Team members removed or not made visible to the public. These social media accounts include, but are not limited to, Facebook, Instagram, Tumblr, Twitter, Pinterest, etc.

**Section 8: Statement of Recruitment Events**

A. **Statement of Recruitment Rounds**
   Recruitment rounds will be as follows:
   - **Day One** – 8 Events, 30 minutes in length (Open House/Go Greek)
     - All chapters will wear the specified Go Greek t-shirt provided by Panhellenic
     - Aside from specified t-shirt, chapters are not allowed to require matching outfits
     - There will be no requiring members to purchase and/or wear specific articles of clothing
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- Chapters may choose to wear coordinate outfits (i.e. all wear white shorts)
- Bulk ordering is not allowed

- **Day Two** – 6 events, 45 minutes in length (House/Lodge Tours)
  - Chapters are not allowed to require matching outfits
  - There will be no requiring members to purchase and/or wear specific articles of clothing
  - Chapters may choose to wear coordinate outfits (i.e. all wear white shorts)
  - Bulk ordering is not allowed

- **Day Three** – 4 events, 45 minutes in length (Philanthropy Day)
  - Chapters are not allowed to require matching outfits
  - There will be no requiring members to purchase and/or and wear specific articles of clothing
  - Chapters may choose to wear coordinate outfits (i.e. all wear white shorts)
  - Bulk ordering is not allowed

- **Day Four** – 2 events, 60 minutes in length (Preference)
  - Chapters are not allowed to require matching outfits
  - There will be no requiring members to purchase and/or wear specific articles of clothing
  - Chapters may choose to wear coordinate outfits (i.e. all wear white shorts)
  - Bulk ordering is not allowed

**B. Statement of Passing Period**
All events will be separated by a 15-minute passing period.

**C. Statement of Post Recruitment Event**
Sorority women must stay in their chapter facilities for at least 15 minutes after the last event each day or until notified by Panhellenic.

**D. Statement of Location**
All recruitment events are to be held in sorority chapter rooms in the sorority’s house or lodge, or in a location approved by the Greek Advisor.

**E. Statement of Possessed Items of Recruitment Event**
A potential new member may not leave an event with anything she did not enter with, including philanthropy brochures and financial information. No written notes may be
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given to a potential new member during any formal recruitment events, even if they are collected prior to leaving. This includes Preference events.

F. **Statement of Isolation**
   There will be no isolation or isolating of potential new members. This occurs when a potential new member is isolated separately (outside of the primary recruiting area) with more than one active member of a chapter.

G. **Statement of Binding Agreement**
   The potential new members immediately following the final preference event will complete membership Recruitment Acceptance Binding Agreements (MRABA).

H. **Statement of Flex List**
   All chapters are required to provide the specified number of PNM names for the “flex minus” list for each day of recruitment. Chapters are strongly encouraged to provide the suggested number of PNM names for the “flex plus” lists, but are not required.

I. **Statement of Quota**
   An estimated quota range can be provided but not an estimated quota. Quota will be determined after MRABAs are completed and bid lists are in by the Greek Advisors, along with NPC Release Figure Method Specialists.

Section 9: **Alumnae**

A. Alumnae, including national traveling consultants, may assist in supportive roles during Recruitment (kitchen, cleanup, etc.), but must wear nametags identifying themselves as alumnae. Alumnae may not be visible to potential new members during events, but are not precluded from necessary use of the hallways and restrooms (outside the primary recruiting room). For any exceptions, contact the Panhellenic office.

B. Alumnae may not have contact with potential new members during Formal Fall Recruitment.

C. Alumnae will not be allowed to participate with their organization of affiliation during any sorority informational session (“Meet the Greeks,” etc.).

D. Alumnae members are not permitted to wear the same outfits or coordinated outfits as the chapter members recruiting are wearing on that specified day.
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Section 10: Orientation Leader
A. At the end of finals week, chapter members selected as New Student Orientation Leaders will disaffiliate from their sorority until Formal Fall recruitment begins. While Orientation Leaders will be allowed to participate in summer chapter and pre-recruitment activities, the women are not to make their affiliation known.

B. Orientation Leader’s pictures shall be removed from Facebook groups and other online communities until Formal Fall Recruitment begins.

C. If an Orientation Leader is found to be in violation of the Recruitment Rules, a violation could be brought against her chapter.

Section 11: Eagle Camp Leaders and Other University Representatives
A. Eagle Camp Counselors shall not make their affiliation known during Eagle Camp. If affiliation is known after the fact, the member must only have “cordial contact” as specified in the Recruitment Rules.

B. Chapter members in university roles during the summer (i.e., Playfair, Student Organization Fairs, etc.) shall not make their affiliation known during the time of the event. If affiliation is known after the fact, the member must only have “cordial contact” as specified in the Recruitment Rules.

Section 12: Summer Recruitment Contact
A. Only individual, cordial contact with Potential New Members will be permitted. Group contact (by collegians or alumnae) is strictly prohibited.

Section 13: Recruitment Infractions
A. Lack of knowledge about the recruitment agreement will not be accepted as an excuse for any recruitment violation

B. Completed Recruitment Infraction Forms must be filed by a chapter president on behalf of her chapter, college Panhellenic officer in charge of recruitment, recruitment counselor, potential new member, or fraternity/sorority advisor.

C. For all infractions Mediation shall be held unless the accused sorority chooses to proceed directly to a judicial hearing. The proper infraction form must be filed before the process can begin. If the infraction form needs to be revised, it must be done within 24 hours and resubmitted. See the Panhellenic Advisor for proper forms.
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D. Prior to the filing of a recruitment infraction, record of a formal mediated conversation between both parties must be provided.

E. Any necessary mediation will take place on the schedule mediation date set by Panhellenic.

F. Fines will be assessed for measureable recruitment infractions including failure to provide late invitations or bid lists.

Section 14: Continuous Open Bidding

A. Chapters may host recruitment information tables with advanced notice given to the Panhellenic Advisor and Vice President of Recruitment and Retention

B. A potential new member may not leave an event with anything she did not enter with, including philanthropy brochures. No written notes may be given to a potential new member during any Spring Recruitment events, even if they are collected prior to leaving.

C. Bid Forms and Lists shall be turned in no later than one business day from the time the form has been filled out. The COB MRABA must be signed in the Greek Life Office.

D. Chapters who wish to participate shall notify the Panhellenic Advisor and Vice President of Recruitment and Retention prior to the start of their Continuous Open Bidding events.

Article II. Recruitment Counselor and Logistics Team Member

A. **Statement of Selection**
   The Panhellenic Executive Committee will select Recruitment Counselors and Logistics Team members by application and interview. Applicants must have the approval of the chapter, along with the chapter Advisor’s signature and the chapter President’s signature. The Recruitment Team selection process is guided by the standards laid out by the NPC Recruitment Counselor Guide.

B. **Statement of Representation**
   The committee will strive to select at least two Recruitment Counselors from each sorority, with the ultimate goal, however, of selecting the most qualified applicants.
C. **Statement of Disaffiliation**

30 days prior to the beginning date of Formal/Primary Recruitment, Recruitment Counselors and Logistic Team members must disaffiliate from their sorority, including voting sessions, through the period of Formal Fall Recruitment. The sorority women are not to make their affiliation known. Recruitment Counselor’s and Logistics Team member’s pictures shall be removed from chapter websites (including Facebook groups and other online communities) and chapter rooms. Recruitment Counselors and Logistic Team members are also required to disaffiliate as a chapter member in the spring when they participate at Sorority Information Sessions. Exceptions may be made on a case-by-case basis during the disaffiliation period with the prior approval of the Vice President of Recruitment and the Panhellenic Advisor. Each incident of a Recruitment Counselor or Logistic Team member contacting her chapter during fall recruitment or revealing her affiliation may result in a $200 fine and an appearance before the Panhellenic Judicial Board. In the case of an emergency, a chapter may contact a Recruitment Team member or a Recruitment Team member may contact the chapter president. However, the Panhellenic Advisor, Panhellenic President, and/or the Vice President of Recruitment and Retention must be notified within an hour before or after that contact has been made.

D. **Statement of Recruitment Parties**

Recruitment Counselors and Logistic Team members are allowed to enter the chapter rooms during the events if necessary.

E. **Statement of Removal**

If a Recruitment Counselor and Logistics Team members is found to be in violation of the Recruitment Rules, she will be: 1) removed from her position as Recruitment Counselor, 2) not allowed to participate in Recruitment activities, and 3) a violation could be brought against her chapter.

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**Article III. Recruitment Rules for Potential New Members**

A. A Potential New Member shall not be or ever have been an initiated member of a National Panhellenic Conference organization.

B. If through the primary recruitment process a potential member accepts a bid and then has her pledge broken by an NPC fraternity or breaks her pledge, then she is ineligible to be pledged to another NPC fraternity on the same campus until the beginning of the next year’s primary membership recruitment period.

C. A Potential New Member shall consult her Recruitment Counselor before withdrawing from Recruitment. In the event the potential new member feels she should withdraw
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from Recruitment, she should complete and sign an official Recruitment Withdrawal form.

D. From the beginning of Recruitment Orientation through the end of Formal Recruitment, no Potential New Member may visit a sorority chapter facility or individual member(s) outside of scheduled events.

E. No sorority member may buy for, send, email, text, or give anything to a potential new member and no Potential New Member may buy for, send, e-mail, text, or give anything to a sorority member once registered for Formal Recruitment. No individual chapter may mail information to a Potential New Member or make contact in any way.

F. No women’s fraternity member may buy anything for a Potential New Member.

G. A Potential New Member shall not give a promise, verbal or written, to join a certain chapter before Formal Bids have been issued through Panhellenic.

H. A Potential New Member shall complete the Membership Recruitment Acceptance Binding Agreement (MRABA) immediately following the Preference events. Once a selection has been made, no change is allowed.

I. If through the primary membership recruitment process, a potential member receives a bid and declines it, then she is ineligible to be pledged to another NPC fraternity on the same campus until the beginning of the next year’s primary recruitment period.

J. If a Potential New Member is scheduled to attend a recruitment event and does not attend, she will be totally released from Recruitment. Potential New Members must attend all events they are scheduled to attend. Exceptions can be made through Panhellenic only.

K. Potential New Members can attend a maximum of eight open house events, six second round events, four third round events, and two preference events.

L. Potential New Members must accept as many invitations as there are time slots or the maximum amount of invitations received if this is less than the total number of event time slots.

M. Panhellenic will provide nametags for Potential New Members to wear during recruitment events.
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N. Panhellenic will provide t-shirts to be worn during Round One of recruitment.

O. No sorority members, including new members and alumnae, may visit a Potential New Member during Formal Fall Recruitment.

P. When a Potential New Member needs to leave the main room of an event, a Recruitment Counselor must escort her from the room. However, a single chapter member may escort a Potential New Member to chapter restroom facilities. If an emergency arises during a recruitment event, it will be taken under consideration and she may be excused.

Q. The entire recruitment process at the University of North Texas is guided by the NPC Bill of Rights. PNM Bill or Rights will be respected by all individual involved with the recruitment process.

Article IV. Judicial Board

Section 1: Statement of Judicial Board

A. Each College Panhellenic Association shall establish a judicial board for the limited purpose of handling member organization infractions of:
   ● NPC Unanimous Agreements
   ● College Panhellenic bylaws and/or other governing documents
   ● College Panhellenic membership recruitment rules/guidelines
   ● College Panhellenic code of ethics
   ● College Panhellenic standing rules

A. The composition and duties of the judicial board must be defined in the College Panhellenic bylaws. All members of the judicial board must be collegians from the College Panhellenics’ member organizations.

B. NPC does not recognize a judicial board that includes male members

C. A College Panhellenic, through its officers, shall select and train a workable judicial board based on campus needs.

D. The duties and responsibilities of the judicial board must be consistent with this and all other NPC Unanimous Agreements.

E. All NPC judicial forms from the NPC website shall be used to ensure proper documentation and adherence to the NPC Unanimous Agreements.

F. Documentation of all judicial proceedings shall be retained by the fraternity/sorority advisor for three years.
Section II: Statement of Judicial Process Overview

A. Sororities are encouraged to resolve alleged infractions as soon as possible through informal discussion with the involved parties before an infraction is filed.

B. Should the informal discussions be unsuccessful, the judicial process will be set in motion by the filing of a violation report form for an alleged infraction. An infraction can only be filed against a chapter and not against any individuals. Violations must be reported in the following manner on the College Panhellenic Violation Report available on the NPC website or Panhellenic Council.

C. The College Panhellenic Violation Report shall be completed and presented to the Panhellenic President, but not more than 30 calendar days from the date of the alleged infraction (including university/college breaks).

D. If the College Panhellenic president is unavailable or the violation is against her sorority, the report shall be presented to the fraternity/sorority advisor.

E. The College Panhellenic president and fraternity/sorority advisor shall review the College Panhellenic Violation Report to ensure that it has been filled out completely, including proper signatures and indication of rules/guidelines violated. An incomplete report shall be returned to the reporting party for completion before proceeding.

F. Infractions, excluding recruitment infractions, may only be reported and signed by one of these people:
   - Chapter president on behalf of her chapter
   - Chapter executive officer/board member on behalf of her chapter
   - College Panhellenic officer
   - Fraternity/sorority advisor

G. Recruitment infractions may only be reported and signed by one of these people:
   - Chapter president on behalf of her chapter
   - College Panhellenic officer in charge of recruitment or a recruitment counselor
   - Potential new member
   - Fraternity/sorority advisor

H. The following steps should be taken to make certain an infraction is properly receive by the College Panhellenic:
   1. The College Panhellenic Violation Report is retained by the College Panhellenic president or fraternity/sorority advisor and is available upon request by the accused sorority.
   2. The College Panhellenic president or fraternity/sorority advisor shall send a copy of the College Panhellenic Violation Report to the NPC area advisor within seven days.

I. The College Panhellenic president shall notify the accused sorority in writing by delivering the College Panhellenic Infraction Notice to that chapter president within seven days of receiving the College Panhellenic Violation Report. If the president of the accused sorority is unavailable, delivery may be made to another appropriate chapter sorority officer or advisor. The record of delivery shall be documented on the report. A copy of the College Panhellenic Infraction Notice shall be given to the
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fraternity/sorority advisor and sent to the NPC area advisor within the same time period.

J. Upon receipt of the College Panhellenic Infraction Notice, the accused sorority shall contact the College Panhellenic president within seven days to schedule mediation. Mediation shall be held unless the accused sorority chooses to proceed directly to a judicial hearing. If the College Panhellenic Infraction Notice is delivered during a college/university break, the mediation/judicial hearing may be scheduled after classes resume or held during the break if all parties are available.

Section III: Statement of Mediation

A. The purpose of mediation is to find a solution satisfactory to both the party who filed the infraction and the accused sorority, in accordance with the following documents:
   ● NPC Unanimous Agreements
   ● College Panhellenic bylaws
   ● College Panhellenic membership recruitment rules/guidelines
   ● College Panhellenic code of ethics
   ● College Panhellenic standing rules

B. Mediation shall be closed to the public.

C. All participants in the mediation shall keep strict confidentiality.

D. No more than three participants (including a chapter advisor) shall represent either party and/or each sorority involved at mediation.

E. In cases of infractions for which a College Panhellenic officer or another individual has information regarding the infraction and did not file the infraction, then the person shall attend only for the purpose of presenting the information, after which he or she shall be excused from the mediation.

F. The College Panhellenic president in agreement with the fraternity/sorority advisor shall appoint a neutral party to serve as the mediator who shall not be an undergraduate student. Though it is preferable that the fraternity/sorority advisor for Panhellenic not serve as the mediator, the advisor can serve if he or she did not file the infraction or has not been involved with the reported incident. All parties must sign a summary of the mediation proceedings on the Mediation Summary Report indicating the outcome of the mediation and their acceptance of the sanctions.

G. Within 24 hours of the completion of the mediation, the College Panhellenic president shall send a copy of the Mediation Summary Report to the parties designated on the form.

Section IV: Statement of Judicial Board Hearing

A. If an agreement is not reached during the mediation process, a judicial board hearing shall be held. The accused party may choose to go directly to a judicial board hearing instead of mediation. The College Panhellenic shall follow procedures for judicial board hearings as already established by its College Panhellenic Association bylaws.

B. Hearings shall be closed to the public.

C. No more than three participants (including a chapter advisor) shall represent either party and/or each sorority involved at a hearing.
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D. In cases of infractions for which a College Panhellenic officer or another individual has information regarding the infraction and did not file the infraction, then the person shall attend only for the purpose of presenting the information, after which he or she shall be excused from the judicial hearing.

E. All parties must sign a summary of the hearing proceedings on the Judicial Board Hearing Summary Report indicating the outcome of the hearing. A copy of the report should be retained by the fraternity/sorority advisor for three years.

F. Within 24 hours of the completion of the judicial hearing, the College Panhellenic officer responsible for the judicial process shall send a copy of the College Panhellenic Judicial Board Hearing Summary Report to the parties designated on the form.

Section V: Statement of Sanctions

A. Each College Panhellenic shall strive to achieve a fair and reasonable resolution for infractions. Sanctions should fit the nature and degree of the offense. Monetary fines shall be acceptable only for a measurable offense of the Panhellenic’s governing documents or stated membership recruitment rules. The amounts of monetary fines shall be predetermined by a vote of the College Panhellenic Council and stated in the Panhellenic standing rules and/or membership recruitment rules prior to the beginning of recruitment.

B. Examples of reasons for monetary fines may be limited to:
   ● Late recruitment event invitation lists
   ● Recruitment events that exceed designated event times
   ● Prohibited postings on social media outlets
   ● Lack of required chapter attendance at Panhellenic-sponsored events

C. Sanctions shall not:
   ● Forbid formal or informal recruitment activities or the observance of an inter/national sorority event such as an educational program, ritual ceremony or historical celebration.
   ● Affect a sorority chapter’s quota or total.
   ● Affect the time of new member acceptance and/or initiation.
   ● Forbid the right of an NPC sorority to vote in College Panhellenic meetings.
   ● Include removal from the College Panhellenic.

D. The duration of any penalty imposed shall not exceed one calendar year from the time the decision is final.

E. Within 24 hours of the completion of mediation or the judicial board hearing, the College Panhellenic president or the College Panhellenic officer responsible for the judicial process shall send a copy of the Mediation Summary Report or Judicial Board Hearing Summary Report (not including the minutes) to parties indicated on the report form.

Section VI: Statement of Appeals

A. The decision of the College Panhellenic Association judicial board may be appealed by any involved party to the NPC College Panhellenics Judicial Appeals Committee. An appeal shall be filed with the College Panhellenic president, using the process referenced
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in the judicial resource section in the Manual of Information and on the appeal form, within seven days of the decision. The Judicial Appeals Committee shall reverse or uphold the decision of the College Panhellenic Association judicial board. The Judicial Appeals Committee may also dismiss or modify sanctions as the committee deems appropriate. Any penalty shall begin only after all properly filed appeal decisions have been rendered. If a sanctioned sorority wants to fulfill all or part of the sanctions pending the outcome of a filed appeal, the sorority shall have that option.

B. If the NPC College Panhellenics Judicial Appeals Committee is unable to resolve the appeal, the Judicial Appeals Committee chairman shall be responsible for the further conduct of the case.

C. All data regarding the appeal shall be submitted in the following order, as needed, until resolution can be determined:
   ● Inter/national presidents of the sorority(s) involved
   ● NPC Executive Committee
   ● NPC Board of Directors; the decision of the board shall be final

Article V. Fines and Assessments

A. There shall be a $5.00 absentee fee for each missing delegate (Senior and/or Junior) at regular session Panhellenic meeting; this includes not turning in a report in the Panhellenic Minutes document during off-meeting weeks. In the case that a delegate is absent due to an emergency or illness, a fine can be waived as long as notification is sent to the VP of Finance and Administration within 24 hours of the absence from either herself or her chapter on her behalf. Substitutions are allowed even without prior notification.

B. There shall be a $5.00 per date late fee in regards to chapters who fail to submit their NPC College Panhellenic Dues by the given date announced by Panhellenic at least two weeks on or before September 20th and February 20th.

C. There shall be a $5.00 per date late fee in regards to chapters who fail to submit their recruitment checks (the amount is based on number of women recruiting in the upcoming Formal Recruitment period) provided that the due date is given and announced by Panhellenic at least two weeks on or before.

D. The list of measurable recruitment fines and their respective amounts as voted upon shall be listed in the addendum.
Article VI. Resolutions

Section 1: Resolution on Baskets for Social Events

A. Whereas, It is tradition for sorority women to make baskets for their dates for social events; and

B. Whereas, Alcohol and/or alcohol-related items are often included in these baskets and/or coolers; and

C. Whereas, It is difficult to monitor age and level of consumption for dates, the underage drinking and overdrinking by males attending sorority social events is detrimental to risk management efforts; and

D. Whereas, The members of the sororities are sometimes forced to endure outrageous behavior that detracts from their social events,
Let it be resolved that,

The Panhellenic Council call upon the sororities on campus to dictate a “No Alcohol” policy in regards to social event “baskets” that are handed out to members’ dates.

Let it be further resolved that,

The “No Alcohol” policy also refers to alcohol-related items, such as flasks, shot glasses, etc.

Respectfully Submitted,

Meghan S. Hudec                                      Passed: Unanimously

VP of Administration, 2008-2009

Updated                                              April 27, 2015
Section 2: Resolution on Promotional Items for Distribution

A. Whereas, The UNT College Panhellenic wishes to uphold the NPC Unanimous Agreement restricting men from being a part of recruitment practices; and

B. Whereas, The College Panhellenic upholds the NPC Resolution indicating that Panhellenic women will not wear recruitment apparel specific to one IFC organization.

C. Whereas, A priority of the UNT College Panhellenic is to promote the positive image of Panhellenic women; and

D. Whereas, Panhellenic women strive to maintain the value and sacred nature of chapter letters and ritual; and

E. Whereas, Many chapters have specific guidelines regarding social behavior when wearing letters. However, there can be no accountability for non-members wearing letters.

F. Whereas, Promotional items for distribution includes but is not limited the distribution of apparel like shirts, hats, etc. but also includes any type of merchandise and goods that markets an organization. For examples, this would include cups, koozies, stickers, etc.

G. Whereas, Promotional items for distribution relates to Panhellenic members both receiving and giving items away that market a specific organization during a time of recruitment.

Let it be resolved that,

Any chapter that orders and/or distributes chapter specific paraphernalia (non-event related) to men will receive the following sanctions in ascending order of offense:

1st Offense: A formal written warning of the Panhellenic violation, copied to the chapter advisor and regional/district director.

2nd Offense: A formal letter of the Panhellenic violation, copied to the national organization’s NPC Delegate, the regional/district director, and the chapter advisor; and a restriction of no more than one chapter shirt of any kind ordered for the period of one semester.

3rd Offense: A formal letter of the Panhellenic violation, copied to the national organization’s NPC Delegate, the regional/district director, and the chapter advisor; and a restriction of no more than one chapter shirt of any kind ordered for the duration of one calendar year from the date of violation; and the chapter will be considered in “poor standing” with the College Panhellenic.

Respectfully Submitted,

2011 Panhellenic Executive Board          Passed: With a Vote of 7-1
Section 3: Resolution on Philanthropic Programming and Participation

A. Whereas, The concept of philanthropy is basic to college fraternity life; and

B. Whereas, Philanthropic endeavors should provide opportunities for positive interaction within the Greek community as well as within the larger campus community; and

C. Whereas, In many situations, philanthropic events, especially those requiring more than one day to complete, has resulted in a competition for time, attention and money; and

D. Whereas, Inappropriate requests and excessive competition sometimes deviate from the philanthropic purpose of an event; and

E. Whereas, Said philanthropic events often cause participating parties to compromise their academic obligations; and

F. Whereas, Lengthy and overly competitive philanthropic events often result in a detriment to the Panhellenic spirit we actively try to promote,

Let it be resolved that,

Themes and activities, which demean any group or individual, shall not be permitted nor participated in (i.e. sexist, racist themes); and

Panhellenic chapter and member participation and/or hosting will not exceed a 3 day period of mandatory events; and

Alcoholic beverages shall not be present at any Panhellenic sponsored or endorsed event or activity, unless the event is held at an establishment licensed to sell alcoholic beverages

Respectfully Submitted,

2010-11 Panhellenic Executive Board Passed: Unanimously

April 18, 2011 April 4, 2011

Updated April 27, 2015
Bylaws of the University of North Texas Panhellenic Council

Section 4: Resolution on Banners for Philanthropy Events

A. Whereas, The concept of philanthropy is basic to college fraternity life; and

B. Whereas, Philanthropic endeavors should provide opportunities for positive interaction within the Greek community as well as within the larger campus community; and

C. Whereas, Time spent making banners defers from the philanthropic purpose

D. Whereas, Said philanthropic events often cause participating parties to compromise their academic obligations; and

E. Whereas, A priority of the UNT College Panhellenic is to Promote superior scholarship and basic intellectual development

Let it be resolved that,

Panhellenic chapters will not take place in banner making for any councils philanthropy event.

All philanthropic events put on by Panhellenic chapters will not have a required banner.

The hosting chapter may provide a premade banner to chapters to advertise for their event.

Any chapter can choose to have a smaller option of having chapters create a poster or pillowcase sized flag

This rule will not apply to Greek Week and Homecoming banners.

Respectfully Submitted,

2013 Panhellenic Executive Board
Passed: Unanimously

April 18, 2011
April 4, 2011
Bylaws of the University of North Texas Panhellenic Council

Article VII. Addendum

Section 1: Recruitment Dates

The recruitment dates shall be updated every year. For the year 2015:

A. Potential New Member shall register for Formal Recruitment and pay a $50.00 registration fee by a certain date predetermined by Panhellenic. Afterwards, late registration will increase to $70.00. These dates, once determined, will be instantly updated in the addendum.

B. Potential New Members shall attend Recruitment Orientation and all events to which she is scheduled. In the event of illness or emergency, she shall notify the Panhellenic Office and/or her Recruitment Counselor that she cannot attend. The date for the Recruitment Orientation once determined, will be instantly updated in the addendum.

Section II: Glossary of Terms

- Bulk Ordering- Requiring chapter members to purchase and wear the same exact item, which includes clothes, shoes, and accessories. An example of bulk ordering would be requiring each chapter member to buy identical dresses (style, specific color name, purchasing code, etc.) that will be worn during a certain recruitment round OR requiring members to wear a previously purchased promotion shirt.
- Costume- Any clothes or attire that correlates with a given recruitment day theme that is reminiscent of attire that would be worn in a recruitment skit.
- Decorations-Any item or object purposely bought or created for the display of recruitment, not including Bid Day. Examples include table top items, streamers, wall decorations, etc.
- Disaffiliate- When a member temporarily removes his or her association from his or her chapter, usually during formal recruitment time.
- Flex Lists: A list prepared by chapters for each rounds. A flex list is actually two lists of potential new members — a plus list and a minus list. These lists are used to help optimize the invitations issued by all sororities.
- Gifts-in-kind- Services, goods, or donations given by or to chapters and individual members
- No Frills Recruitment: Recruitment that focuses on quality communication with potential new members as opposed to focusing on decorations and matching outfits.
- Quota: The number of potential new members to which each chapter can offer bids during primary recruitment. This is determined with a formula involving the number of chapters and the number of women participating in bid matching.
- Release Figure Methodology (RFM): A process by which sororities determine the number of potential new members to invite to events. The process is implemented on campuses by trained NPC volunteers known as RFM specialists.
- Silence- The act of nonverbal and verbal communication
Bylaws of the University of North Texas Panhellenic Council

- Snap Bidding: An option available to chapters that did not match to quota during bid matching. This process takes place before bids are distributed. Snap bidding is not intended to fill spaces in the chapter total and is limited to any woman who participated in at least one event during primary recruitment.
- Total: The allowable chapter size on a campus, as determined by the College Panhellenic that includes both new and initiated members. Chapters that fall under total are allowed to participate in continuous open bidding until they reach total.
- Unanimous Agreements (UAs): Agreements between the NPC member organizations that provide for fairness and equality among the organizations. The UAs are passed unanimously, ratified by each member organization’s inter/national president and binding on all NPC member organizations and their members. Each College Panhellenic (or the equivalent organization) and Alumnae Panhellenic must incorporate the NPC Unanimous Agreements into its governing documents.

Section III: Recruitment Fines

For the 2015 Formal Recruitment Period, the following fines will be imposed:

1. Chapters will be fined $250.00 for every 30 minutes a list is submitted late.
2. Chapters will be fined $50.00 per minute that a chapter begins a party early and/or ends a party late.
3. $50 will be charged for each member wearing a bulk ordered item during formal recruitment.

Respectfully Submitted,

2016 Panhellenic Executive Board

Passed: 7-1

March 21, 2016

April 4, 2016