

*The University of North Texas*

# Goolsby Chapel

Phone: (940) 565-3804 | Email: [universityunion.schedulingoffice@unt.edu](mailto:universityunion.schedulingoffice@unt.edu)

1622 West Maple, Denton, TX 76203



## **Rental Fees for UNT Affiliates (Staff, Faculty, Alumni)**

\$80 for 0-4 hours and \$150 after 4 hours

## **Rental Fees for Community**

\$160 for 0-4 hours and \$230 after 4 hours

## **Capacity**

52 upholstered chairs, 4 3-person benches

*\*Additional seating, tables, and audio/visual equipment  
(including Wi-Fi) is not available\**



# CHAPEL POLICIES

## **Deposit**

Use of the Chapel and/or the Chapel grounds requires a \$50.00 deposit. This deposit is required to hold the reserved date and is due at the time the date is scheduled. The deposit will go towards the final amount owed.

## **Decorations**

Please discuss your decorations needs with your Event Coordinator. No nails, tacks, or tape which could/would damage the Chapel walls or fixtures are allowed. No open flames (including candles), no glitter, rice or confetti is permitted. Exits must always remain clear and accessible.

## **Food and Beverages**

No food or beverages permitted in the Chapel.

## **Lost Items**

It is the responsibility of the Client to ensure all items are removed upon conclusion of the event. Failure to do so may result in items being discarded. UNT and its representatives do not assume responsibility for any lost or misplaced items prior to, during or after the reservation.

## **Smoking/Vaping**

The Chapel is a smoke-free facility. All smoking must take place outside the facility in compliance with university policy.





### **Solicitation**

Client is not permitted to solicit general population (passersby) to attend or participate in their event by handouts or personal contact during their reserved use of the Chapel. All solicitation must be approved through the appropriate office of each facility where Client wants to post information.

### **Cancellation**

In the event a reservation is to be cancelled, the Client should contact the Conference and Event Services (CES) no less than three (3) working days prior to the event day. Failure to do so may result in forfeiture of your deposit.

### **Rental Payment**

Payment for use of the Chapel is to be paid on or before 5 working days of the actual use day.

### **Parking**

Please work with your Event Coordinator on your parking needs.

---

