WHEREAS, Article V, Section 1, Subsection A of the Bylaws states, "The job responsibilities, to include required office hours and payment agreement of the Election Commissioner shall be approved by the Student Senate at the third (3rd) full Senate meeting of each long semester."

WHEREAS, The job responsibilities of the Election Commissioner are outlined in the SGA Election Code in Article II, Section 5.

WHEREAS, The SGA Bylaws give the authority to structure the Election Board, which includes the Election Commissioner, to the Election Code according to Article V, Section 1, Subsection A, which states, "SGA elections will be conducted in accordance with the official SGA Election Code. The code outlines all rules pertaining to elections and candidacy, as well as the structure and function of the Election Board."

WHEREAS, Student Service Fee allocations only allow for a rigid wages budget, which the Senate approved.

WHEREAS, Based on current pay and hours of the Executive Staff, which is permanent for each position through UNT HR (so long as the individual is employed with the SGA), the budget can solely allow for $8.00/hr. for 10 hours for 10 weeks in this administrative year.

THEREFORE, WITH THE ADVICE AND CONSENT OF THE SENATE, IT IS ORDERED THAT, the following responsibilities and wages are so adopted for the Election Commissioner for the 2021-2022 administrative year:

Wages: The Election Commissioner shall be paid $8.00 per hour for 10 hours out of every week for a maximum of 10 weeks in the 2021-2022 administrative year.

Responsibilities: The responsibilities of the Election Commissioner shall adhere to the responsibilities as outlined in Article II, Section 5 of the Election Code, as outlined here:

A. To serve as the chairman of the Election Board, supervise all election personnel, and uphold the Election Code by executing all decisions of the Election Board;
B. To remain impartial to any candidates or Referendum Parties participating in any election;
C. To execute the provisions of the Student Government Constitution relative to elections and all provisions of this Election Code;
D. To be a liaison between the Election Board and other entities on campus, representing the Election Board in any public situation;
E. To plan Election Board-sponsored events, maintain contact with electoral candidates, and coordinate other duties that may arise, as directed by the SGA President:
   a. The Election Commissioner has the authority to expend funds appropriated to the Board with their approval by a simple majority vote;
F. To draft the final election report:
   a. At the close of polling, the Election Commissioner will create a final election report. The report shall be certified by the signatures of the Election Commissioner, every member of the Election Board present at the election certification meeting, and the SGA Advisor. The final election report shall be considered official 24 hours after being certified. The report shall include:
      i. The total number of votes cast for each candidate;
      ii. The total number of consenting and dissenting votes in any referenda and whether they passed or failed;
      iii. Any written rulings issued by the Election Commissioner; iv. The minutes of any Election Board hearings; v. Information about any election irregularities or problems reported to date; and
      vi. Any other appropriate information deemed necessary by the Election Commissioner
G. Unofficial results shall not be released to any party, under any conditions.
H. In the event that no Presidential/Vice-Presidential candidate team receives a simple majority of votes, or in the event that two or more Senatorial candidates tie for a seat, a run-off election will be held.
I. Candidates in a run-off election will be given at least 72 hours to campaign.
J. To ensure that the Board presents a defense if any of their decisions are appealed or if a complaint is filed against the Board.
K. To oversee Election board Meetings;
L. The Election Commissioner has the right to solicit the names of all members of a campaign from the affiliated candidate or Referendum Party.”

Respectfully Submitted,

[Signature]

President of the Student Government Association

Date: 9/12/21

In Witness thereof, I hereby certify the Student Senate of the University of North Texas Student Government Association has approved this document.

[Signature]

Speaker of the Senate

Date: 9/15/21