I. Call to Order
II. Roll Call
   A. https://docs.google.com/spreadsheets/d/1zJfEL-lae_0_JtAwJdBgw60uW6sgnr7KzcUjHVuuyJE/edit?usp=sharing
III. Robert’s Rules & How to Legislate Introduction
   A. How to Legislate
   B. Bill Template
   C. Resolution Template
   D. Roberts Rules
      1. Order of all business
         a) Read
         b) Question
         c) Discussion/Debate
         d) Vote
      2. *All correspondence goes through the speaker.
         Went through PowerPoints
IV. New Business
   A. Senate Officers Appointment
      1. Speaker Pro Tempore of the Senate
         a) The Speaker Pro Tempore of the Senate shall assist the Speaker in directing and managing the business of the Senate.
         b) The Speaker Pro-Tempore shall preside at meetings of the Senate when the Speaker is absent or when the Speaker chooses to cast a vote during a meeting that is not a tie-breaking vote.
         c) The Speaker Pro Tempore shall be charged to coordinate Senate events, to represent the Senate when needed, to be a voting member of each internal committee, and to perform any other duties as assigned by these Bylaws or by the action of the Student Senate.
            David Munoz-Sarabia appointed as Speaker Pro Tempore
      2. Sergeant at Arms
         a) The Sergeant at Arms of the Senate shall be charged with assisting the speaker in maintaining order. They will direct those members who are deemed out of order to correct previous actions, raise points of order during the meeting when the correct procedure is not being followed and in extreme circumstances request the Speaker remove the member from the body, to exclusively handle
all voting ballots of the Senate, to represent the Senate when necessary, and to perform any other duties as assigned by these Bylaws or by the action of the Student Senate.

b) The Sergeant at Arms shall also assist the Speaker in training fellow Senator’s incorrect procedure.

c) The Sergeant at Arms shall preside at meetings of the Senate when both the Speaker and Speaker Pro-Tempore are absent.

Grant Johnson appointed as Sergeant at Arms

3. Secretary

a) The Secretary of the Senate shall be charged with keeping the records of SGA, to call attendance at each meeting, to assist the Speaker in counting votes and call names for all roll call votes, to keep and record accurate minutes of every meeting, to read the minutes when presented in Senate, to bring all appropriate records to meetings and to send all notices of meetings, agendas, legislation, and correspondence to all members of SGA prior to each meeting within a reasonable time and to perform any other duties as assigned by these Bylaws or by the action of the Student Government Association.

b) To receive and keep track of minutes and/or reports sent by Executive Directors and committee secretaries each week.

Ryene Sanders appointed as Secretary

4. No Senator may hold more than one Officer Position simultaneously.

5. In the event that an officer is unable to serve or is removed, a successor shall be immediately elected.

B. Executive Board Approvals

1. Danielle Colvin - Chief of Staff

   Grant Johnson motions for her approval and David seconds

2. Yasmin Behram - Intern Program Director

   David: Inquiring about the intern assignment process
   Grant: inquiring about intern commitment

3. Gia White - Communications Director

   Gia White: Communications Director
   Grant: ideas on how to get SGA out there

4. Giovanna Gomez - Raupe Director

   Absent

5. Evan Irvin- Eagles Nest Director

   Absent

6. Detae Hill - Outreach Director

7. Peyton Jackson - Deputy Chief of Staff

8. Tommy DeJesus - Director of Diversity and Inclusion

   Majority vote
6 Executive Board members are approved for the 2020-2021 year.

C. Legislation
   1. SS2020 B1 – More Transparency in Senate Meetings
      Majority vote
   2. SS2020 B2 – More Accessibility for Student Feedback in SGA
      Majority vote

V. Speakers Expectations
   A. Punctuality
      Being on time to meetings
      Ready to serve student body
   B. Respect
      Respecting one another
   C. Transparency
      Of attendance
      About questions
   D. Support
      1. Senator to Speaker relations
      2. Senator to Senator relations

VI. Officer Reports
   A. Chief of Staff
   B. Deputy Chief of Staff
   C. Director of Diversity and Inclusion
   D. Intern Program Director
   E. Communications
   F. President
   G. Vice President

VII. Announcements
   A. Next Meeting

VIII. Adjournment