

We Mean Green Fund Project Quick-Proposal Application

Before filling out this application, you **MUST** submit an [interest form](#), found on the We Mean Green Fund website. If you are proposing a large-scale project, or one that is more than \$3,000.00, consider filling out the Formal Application instead, unless your project was already approved for a Quick-Proposal by the We Mean Green Fund staff.

Project Name:

Project Team

Please provide information about your project team members. All projects require a primary UNT faculty or staff advisor.

Project Lead(s) Name:

UNT Affiliation (select what best fits): Staff Student Faculty

Phone:

Email:

Department, College, or Major:

Expected graduation date (for students only):

Project Advisor Name:

Staff or Faculty:

UNT Department or College:

Phone:

Email:

- 1) In under 50 words, provide an abstract for your project.
- 2) Please answer the following questions related to the environmental significance of your project, and the student experience.
 - Who does this project benefit:
 - What is the project addressing on campus:
 - When will this project take place:
 - Where is the project being implemented:
 - Why is this project an important addition to campus:
 - How does this project influence environmental sustainability on campus:
 - How will UNT students be involved with or impacted by this project during and after implementation:
 - How will this project educate the UNT community and/or provide outreach services about environmental sustainability:
- 3) Describe how this project relate to environmental justice or support diversity, equity, inclusion, and accessibility efforts for the UNT community

4) Provide a detailed description of the project’s goals and objectives (1-3 intended outcomes). What metrics (qualitative or quantitative) will be used to measure the results of these outcomes?

5) Describe the publicity and marketing plan.

For more information about Marketing, visit the [DSA Marketing Resources](#) webpage, [UNT Printing and Distribution Solutions](#), or see what [UNT Design Works](#) has to offer. Please note, promotional items may be purchased only from [UNT licensed vendors](#).

6) If your project requires any kind of upkeep or maintenance after awarded funds are expended, these factors must be accounted for. If applicable, identify future maintenance and upkeep needs that may require attention.

In the table below, provide information about campus partners who have agreed to help with maintenance of this project. In addition, please provide a signature for each partner, or insert an email screenshot in the appendix section of them confirming their support. Use as many rows as needed.

Partner Name	Contact Information	Role in Project	Signature, or put 'Screenshot'

7) In the table below, chronologically summarize the projected timeline of project activities by listing important milestones and required action items including target start and end dates. Use as many rows as needed.

Tentative Date	Project Actions & Milestones

8) In the table below, please list the proposed budget line items with a short explanation of how each item is important for the project. Use as many rows as needed.

Budget Item	Budget Amount (\$)	Justification

- 9) While not required, additional consideration may be given to projects that can obtain matching funds from sources beyond the UNT We Mean Green Fund or include a plan for sustained funding. Please respond to the questions below.
- Does your project have support from funding sources beyond the We Mean Green Fund (Yes, No, or Maybe)?
 - If applicable, how much external funding is already awarded or is pending approval for this project?
 - If applicable, who is providing external funding?
 - If applicable, what will the external funding be used for?

Project Lead(s): *By signing below you agree to take on the role of project lead for the proposed We Mean Green Fund project above. As a project lead, you agree to assist and oversee the project through the project's implementation and completion and will serve as one of the project primary contacts to ensure the project succeeds.*

Project Lead(s) Names

Project Lead(s) Signatures and Date:

Advisor: *By signing below you agree to take on the role of project advisor to the proposed We Mean Green Fund project above. As an advisor, you agree to assist and oversee the project team through the project's implementation and completion and will serve as one of the project's primary contacts to ensure the project success.*

Project Advisor Name: _____

Project Advisor signature and Date:

Appendix: Include any supporting materials that may help the We Mean Green Fund Committee better understand your project (photos, tables, charts, figures, graphs, statistics, maps, drawings, data, first-person accounts, specifications, etc.). Website links will *not* be reviewed. Please provide a short description for each appendix item. Remember to include any emails from campus partners who have agreed to help with maintenance of your project.