What Can I Do With a Major In...

Major: Emergency Administration and Planning
http://public-administration.pacs.unt.edu/programs/undergraduate/emergency-administration-and-planning

Your Future in Emergency Administration and Planning
https://www.unt.edu/pais/insert/ueadp.htm
Are you the type of person who plans ahead? Are you calm under pressure? Do you possess strong leadership skills? Professionals in this field help individuals, businesses, governments and nonprofit organizations prepare for, respond to and recover from floods, tornadoes, hazardous materials spills, terrorist attacks and epidemics. Graduates typically find careers in government agencies, private businesses and humanitarian organizations. Employment opportunities may be found as a:

- Red Cross emergency director
- Business continuity specialist
- Federal Emergency Management Agency manager
- Hospital disaster planner
- Local and state emergency management coordinator

Majoring in Emergency Administration and Planning
Our rigorous curriculum helps you develop valuable skills in disaster planning, interpersonal communication and leadership. The six core courses equip majors with the basic knowledge in emergency preparedness, response, recovery, and mitigation. Mastering these competencies is essential to educating communities on how to prepare for and alleviate natural, technological and civil hazards. Other features of our program include:

- Participating in field exercises such as disaster drills, disaster planning and post disaster assessments
- Volunteering with the local chapter of the Red Cross, Community Emergency Response Teams or in other disaster-related community service activities
- Practical, hands-on experience with emergency management technologies through courses utilizing our state-of-the-art Emergency Operations Center lab
- Study abroad opportunities in Mexico, Turkey, India, Thailand and other countries

You’ll learn from accomplished faculty members who’ve researched national and international hazards and catastrophes. They’ve also worked in emergency management and related fields for county governments, FEMA, the Red Cross and corporations in the private sector.
Related Career Titles (with OnetOnline links)
Airport Security Officer
Asset Protection
Bailiff
Body Guard
Border Patrol Agent
Building/Facility Inspector
City/County Manager
City and Regional Planning Aide
Claims Adjuster
Community Association Manager
Compliance Manager
Controller
Corrections Officer
Court Administrator
Court Clerk
Customs Agent
Cyber Security
Deputy Marshal
Detective
Dispatcher
Drug Enforcement Agent
Employment Agency Recruiter
Environmental Conservation Officer
Firefighter
Fish and Game Warden
Industrial Safety and Health Engineer
Insurance Claims Agent
IRS Agent
Juvenile Court Counselor
Logistics Manager
Loss Prevention Specialist
Military Officer
Naval Investigator
Non-Profit Organization Advocate
Occupational Health and Safety Specialist
Operations Manager
Paramedic
Park Ranger
Police Officer
Private Security Officer
Probation/Parole Officer
Public Safety Officer
Secret Service Agent
Security Manager
Sheriff
Social Service Technician
Social Worker
Soil and Water Conservationist
Surveillance Investigator
Training and Development Manager
Transportation Manager
Urban and Regional Planner
US Customs Agent
US Marshal
Volunteer Coordinator

Related Jobs Titles to Use in Job Search:
Business Continuity Analyst
Business Continuity Coordinator
Business Continuity Planner
Business Continuity Strategy Director
Crisis Management Director
Disaster Mitigation Planner
Disaster Recovery Specialist
Emergency Field Coordinator
Emergency Management Consultant
Emergency Management Coordinator
Emergency Management Director
Emergency Management Program Specialist
Emergency Management Specialist
Emergency Management System Director
Emergency Planner
Emergency Preparedness Coordinator
Emergency Preparedness Program Specialist
Emergency Preparedness Specialist
Emergency Response Planner
Emergency Services Director
Incident Manager
Mitigation Disaster Support
Related Work Sites
- Airports/Other Transportation Facilities
- American Red Cross
- AmeriCorps
- Armed Forces
- Banks
- Bureau of Alcohol, Tobacco, Firearms, & Explosives
- Bureau of Export Administration
- CARE
- Central Intelligence Agency
- Colleges & Universities
- Community Relief Organizations
- Corporate Security Offices
- Council of Governments
- Department of Agriculture
- Department of Defense
- Department of Homeland Security
- Department of the Interior
- Department of Justice
- Department of Military Affairs
- Department of Treasury
- Developmental Offices
- Diplomatic Services
- Division of Emergency Management
- Drug Enforcement Administration
- Environmental Protection Agency
- Federal Bureau of Investigation
- Federal Emergency Management Agency
- Federal Law Enforcement Training Center
- Forest Service
- Government Agencies
- Healthcare Facilities
- Hospitals
- Hotels and Resorts
- Infragard
- Insurance Companies
- Internal Revenue Service
- International Red Cross
- Law Enforcement
- Medical Centers
- National Parks Service
- National Safety Council
- National Weather Service
- Navy
- Non Profit Organizations
- Nuclear Power Plants
- Office of Infrastructure Protection
- Office of Inspector General
- Online Companies
- Peace Corps
- Port Authorities
- Private Security Companies
- Program Analyst
- Public Health Organizations
- Public Safety and Security
- Retail Organizations
- Salvation Army
- Secret Service
- Task Force
- United Nations Children Fund (UNICEF)
- United Nations Development Programme
- U.S. Customs and Border Protection
- U.S. Marshal Service
- U.S Office of Foreign Disaster Assistance
- World Bank
- World Health Organization

Skills to Develop to Include on a Resume
- Accepting responsibility
- Analytical strategies
- Computer literacy
- Critical thinking
- Decision making
- Develop solutions
- EMT Training and Certification
- Enforcing policies
- Experience in the healthcare field
- FEMA Certifications
- Interpersonal Skills
- Leadership experience
Managing conflict
Multicultural competency
National Incident Management System
   Certification
Organizational skills
Presentation skills
Quantitative skills
Report writing
Speaking in public
Stress management

Supervision and management skills
Teamwork
Time management
Training with American Red Cross
Volunteer experience
Work well under pressure
Work with people of diverse backgrounds
Written and oral communication skills
Writing grant proposal

**Exploring Careers in Emergency Administration and Planning**

A-Z Index of Government Departments and Agencies: [https://www.usa.gov/federal-agencies/a](https://www.usa.gov/federal-agencies/a)
Federal Hiring Tools:
[https://www.avuecentral.com/casting/aiportal/control/neratingProcess;jsessionid=45a87c6852a9cfd6f47dc92866407b6e317b3eecedab53f1d4fa48335a3149cb24.e34Rah0Taha0c40Sc2h4Sc3aQc0n0](https://www.avuecentral.com/casting/aiportal/control/neratingProcess;jsessionid=45a87c6852a9cfd6f47dc92866407b6e317b3eecedab53f1d4fa48335a3149cb24.e34Rah0Taha0c40Sc2h4Sc3aQc0n0)
Government by Topic: [https://www.usa.gov/contact-by-topic](https://www.usa.gov/contact-by-topic)
State, Local, and Tribal Governments: [https://www.usa.gov/state-tribal-governments](https://www.usa.gov/state-tribal-governments)
US News and World Report:

**Executive Agencies**

Department of Commerce: [https://www.commerce.gov/](https://www.commerce.gov/)
Department of Health and Human Services: [http://www.hhs.gov/](http://www.hhs.gov/)
Department of Homeland Security: [https://www.dhs.gov/](https://www.dhs.gov/)
Department of the Interior: [https://www.doi.gov/](https://www.doi.gov/)
Department of Justice: [www.justice.gov/](http://www.justice.gov/)
Department of Labor: [https://www.dol.gov/](https://www.dol.gov/)
Department of State: [http://www.state.gov/](http://www.state.gov/)
Department of Transportation: https://www.transportation.gov/
Department of Treasury: https://www.treasury.gov/Pages/default.aspx
Department of Veterans Affairs: http://www.va.gov/

**Professional Associations**
- Academy of Criminal Justice Sciences: http://www.acjs.org/
- American Sociological Association: http://www.asanet.org/
- Association of Contingency Planners North Texas Chapter: http://northtx.acp-international.com/
- International Association of Emergency Managers: http://www.iaem.com/home.cfm
- International Recovery Platform: http://www.recoveryplatform.org/
- National Criminal Justice Association: http://www.ncja.org/
- United Nations Office for Disaster Risk Reduction: http://www.unisdr.org/

**Student Organizations**
- International Association of Emergency Managers – Student Council (IAEM-SC): http://public-administration.pacs.unt.edu/students/student-associations/iaem-sc
- Public Administration Student Association (PASA): http://public-administration.pacs.unt.edu/students/student-associations/welcome-unt-pasa
- UNT Student Organizations: http://studentaffairs.unt.edu/student-organizations

**Job Search Links**
- America Jobs: http://www.americajobs.com/
- AvueCentral: https://www.avuecentral.com/casting/aiportal/control/avueCentral
- Careers In Government: http://www.careerisngovernment.com/
- Central Intelligence Agency: https://www.cia.gov/careers/opportunities/cia-jobs
- Clearance Jobs: https://www.clearancejobs.com/
- Cleared Connections: http://www.clearedconnections.com/
- Cleared Jobs: https://clearedjobs.net/
- Corporation for National and Community Service: http://www.nationalservice.gov/about/careers
- Eagle Careers: http://studentaffairs.unt.edu/eagle-careers
- Federal Bureau of Prisons: http://www.bop.gov/jobs/opportunities.jsp
- Federal Government Jobs: http://federalgovernmentjobs.us/
- Federal Jobs: http://www.federaljobs.net/
- Federal Jobs Digest: http://www.jobsfed.com/
GovLoop: http://jobs.govloop.com/
Government Job Bank: http://www.govjobs.com/
Government Jobs: http://www.govjobs.com/
Independent Sector: http://www.independentsector.org/jobs
Internal Revenue Service: http://www.jobs.irs.gov/careers
International Association of Directors of Law Enforcement Standards and Training: http://www.iadlest.org/POSTPortal.aspx
International City/County Management Association: http://icma.org/en/icma/career_network/home
Local Government Institute: http://www.govtjob.net/
National Association of Counties: http://www.naco.org/counties/hire-quality-staff
State & Local Government on the Net: http://www.statelocalgov.net/50states-jobs.cfm
USA.gov: https://www.usa.gov/
USA Jobs: https://www.usajobs.gov/
U.S. Department of Treasury: https://treasury.usajobs.gov/
U.S. Citizenship and Immigration Services: https://uscis.usajobs.gov/
Washington DC Job Source: http://www.dcjobs.com/

Internship Search Links
America’s Job Exchange: http://www.americasjobexchange.com/
AvueCentral: https://www.avuecentral.com/casting/aiportal/control/mainmenu?portal=PATHWAYS
Career Rookie: http://www.careerrookie.com/
Central Intelligence Agency: https://www.cia.gov/careers/student-opportunities
College Grad: https://collegegrad.com/
Eagle Careers: http://studentaffairs.unt.edu/eagle-careers
Indeed: http://www.indeed.com/
InternJobs: http://internjobs.com/
Internships: http://www.internships.com/
Jobing: http://www.jobing.com/
Jobs Flag: http://www.jobsflag.com/
Jobs Radar: http://www.jobsradar.com/
Link Up: http://www.linkup.com/
LinkedIn: https://www.linkedin.com/jobs/?trk=hb_ft_jobs
Opportunities in Public Affairs: http://www.opajobs.com/entry-level-jobs-internships.html
White House Fellowships: https://www.whitehouse.gov/participate/fellows
Washington Internship Institute: http://wiidc.org/
Zip Recruiter: https://www.ziprecruiter.com/

Find a Mentor
LinkedIn: https://www.linkedin.com/

Additional Resources
CareerHMO: http://careehmo.com/
CareerOneStop: http://www.careeronestop.org/
Careerealism: http://www.careerealism.com/
CollegeGrad: http://www.collegegrad.com/jobs
GlassDoor: http://www.glassdoor.com/index.htm
Going Global: http://online.goingglobal.com/default.aspx
LinkedIn: http://university.linkedin.com/linkedin-for-students.html
mySkills myFuture: http://www.myskillsmymfuture.org/
Salary Calculator Center: www.jobsearchintelligence.com/salary-calculator-intro/-etc
O*NET OnLine: http://www.onetonline.org/
Sperling’s Compare Cost of Living: http://www.bestplaces.net/cost-of-living/

Need help figuring all this out? Call the Career Center and make an appointment with your Career Development Specialist! You can also get help with resume and cover letter writing and interview skills preparation.

*Information for this handout compiled from the following Career Services Departments:
Central Washington University: http://www.cwu.edu/career/
Indiana University-Purdue University Fort Wayne: http://www.ipfw.edu/offices/career/
Texas State University: http://www.careerservices.txstate.edu/
University of North Carolina Wilmington: http://www.uncw.edu/career/index.html
University of North Texas: http://studentaffairs.unt.edu/career-center
University of Tennessee-Knoxville: http://career.utk.edu/
University of Wisconsin-Eau Claire: http://www.uwec.edu/Career/index.htm

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