F2019-B5 – External Standing Committees By-Laws Addition

WHEREAS, The current SGA By-Laws have three separate sections for committees,

WHEREAS, These three sections could be combined into one section on committees that would be more intentional and less cluttered,

LET IT BE FURTHER RESOLVED, That the following changes be made to the UNT SGA By-Laws:

Section 3: Permanent Standing Committees

A) The Internal Standing Committee is charged with overseeing amendments to the Senate Code of Conduct, overseeing the enforcement of the Senate Code of Conduct, and monitoring attendance of Senators at Senate and committee Meetings.

B) The Intergovernmental Committee is charged with monitoring and ensuring progression of passed legislation between SGA and any other University of North Texas division, department, etc.

C) The Assignment of Senators to the standing committees shall be determined by the Student Senate during the first Senate meeting at the beginning of each term. Senators seeking committee positions must receive a simple majority vote from the Student Senate. A minimum of five elected Senators (so long as it is an odd number of committee members) shall serve on these committees for the duration of the session.

D) Should any Senator on any of the Standing Committees of the Senate resign or otherwise vacate their position, a replacement shall be chosen by the Student Senate during the next Senate meeting in accordance with the process outlined in this section.

E) The Intergovernmental Senate Standing Committees shall elect from their own a member to serve as chairperson for the duration of the term or until the Chairperson resigns in which case a new chairperson will be elected.

F) The Chairperson of each committee shall either designate a member to take minutes or do it themselves.

G) The Chairperson will have the authority to call committee meetings provided
that notice is given at least five (5) business days in advance.
H) In case that the Chairperson is unable to attend a committee meeting they shall be responsible for appointing another member of the committee as a temporary head before the meeting. The Chairperson is also in charge of recording and reporting attendance to the Senate Secretary within two (2) business days after each Committee Meeting.

Section 4: Regular Standing Committees
A) At the beginning of each Senate Session the Student Senate will determine a list of regular standing committees that shall endeavor to fulfill the mission of the Student Senate.
B) After determining a list of committees, the Student Senate shall vote to approve or deny the formation of each committee by a simple majority vote.
C) After the approval of committees, the Student Senate shall choose and elect from among its members a minimum of five Senators (so long as it is an odd number of committee members) through a simple majority vote to serve on each committee until the end of each session. Senators may serve on more than one committee.
D) Should any Senator on any of the regular standing committees of the Senate resign or otherwise vacate their position, a replacement shall be chosen by the Student Senate during the next Senate meeting by a simple majority vote.
E) Each regular standing committee shall elect from their own, a member to serve as chairperson for the duration of the session or until the Chairperson resigns in which case a new chairperson is voted upon.
F) The Chairperson of each committee shall either designate a member to take minutes or do it themselves.
G) The Chairperson will have the authority to call committee meetings provided that notice is given at least five (5) business days in advance.
H) In case the Chairperson is unable to attend a committee meeting they shall be responsible for appointing another member of the committee as a temporary head before the meeting. The Chairperson is also in charge of recording and reporting attendance to the Senate Secretary within two (2) business days after each Committee Meeting.

Section 5: Committee Meetings
A) Fifty percent plus one (50%+1) of any committee’s membership constitutes a Quorum.
B) Committees are to keep record of all business in the form of minutes on file with the Speaker of the Senate, as well as the Secretary.
C) The Student Senate Standing Committees must meet as often as is necessary to effectively conduct business.

Section 6: Officers of the Senate
C) The Speaker Pro Tempore shall be charged to coordinate Student Senate events, to represent the Senate when needed, to be a voting member of each Permanent Standing Committee and to perform any other duties as assigned by these by-laws or by action of the Student Senate.
E) Shall serve as the Chairperson of the Senate Internal Standing Committee

Section 8: Ad Hoc Committees

A) The Student Senate shall be empowered to create Ad Hoc Committees to consider specific issues and/or pieces of legislation. Ad Hoc Committees may be created by a simple majority vote by the Student Senate.
B) Ad Hoc Committees shall exist until the resolution of their purpose or the end of the current senate session, whichever comes first.
C) Each Ad Hoc Committee shall be comprised of a minimum of five senators (so long as it is an odd number of committee members) of the Student Senate elected by a simple majority vote of the Student Senate.
D) Each Ad Hoc Committee shall elect from their own a member to serve as chairperson for the duration of the committee’s existence or until the Chairperson resigns in which case a new member is appointed to the committee by the student senate and a new Chairperson is elected.
E) The Chairperson of each committee shall either designate a member to take minutes or do it themselves.
F) The Chairperson will have the authority to call committee meetings provided that notice is given at least five (5) business days in advance.
G) In case that the Chairperson is unable to attend a committee meeting they shall be responsible for appointing another member of the committee as a temporary head before the meeting. The Chairperson is also in charge of recording and reporting attendance to the Senate Secretary within two (2) business days after each Committee Meeting.

Article 1: Rules on the Senate

Section 3: Senate Committees

A. Within each Senate session the Student Senate will determine a list of Senate committees that shall endeavor to fulfill the mission of the Student Senate.
   a. The Student Senate shall be empowered to create Ad Hoc committees to consider specific issues and/or pieces of legislation. Ad Hoc committees may be created by a simple majority vote by the Student Senate.
      i. Ad Hoc committees may exist to serve the purpose they were created for until the committee chairperson decides to dissolve the committee.
      ii. Ad Hoc committees will otherwise follow the same rules and procedures as normal Senate committees.
B. After determining which committees will be established, the Student Senate shall vote to approve or deny the formation of each committee by a simple majority vote.
C. Following the approval of committees, the Student Senate shall choose and elect a minimum of five (5) senators (so long as it is an odd number of committee members) through a simple majority vote to serve on each committee until the end of each session. Senators may serve on more than one (1) committee, but senators are not required to serve on any.

D. Should any Senate committee lose enough members to drop below the required number of committee members, replacement Senators shall be elected by the Student Senate by a simple majority vote during the following Student Senate meeting.

E. Each Senate committee shall elect a member within the committee to serve as chairperson for the duration of the session or until the chairperson resigns, in which case a new chairperson will be selected and voted upon by the committee.

F. Should any Senate committee member not fulfill their duties as a member of their committee, the committee chairperson may call for that member to be removed upon a two-thirds (2/3) vote of the Senate committee (excluding the vote of the person being voted on).

G. Each committee shall have a committee secretary charged to take committee meeting minutes. The chairperson of each committee shall either designate a committee member as secretary or act as secretary themselves. Senate committees are to keep record of all business, in the form of minutes, to be reported to the Speaker of the Senate, as well as the Senate Secretary.
   a. Meeting minutes for each committee will be approved by a majority vote of the committee before being sent to the Speaker of the Senate and Senate Secretary.
   b. Once approved by the committee and the Speaker of the Senate, meeting minutes for each committee meeting will be available by request to the public.

H. Senate committees must meet as often as is necessary to effectively conduct business, and the chairperson will have the authority to call committee meetings provided that notice is given at least five (5) business days in advance.

I. If the chairperson is unable to attend a committee meeting they shall be responsible for appointing another member of the committee as a temporary chairperson before the meeting. The chairperson is also in charge of recording and reporting attendance to the Senate Secretary within two (2) business days after each Committee Meeting.

J. Fifty percent plus one (50%+1) of any committee’s membership constitutes a quorum, which is needed to take any voting action as a committee.

Respectfully Submitted,
Senator Dalton Dickson
College of Liberal Arts and Social Sciences
Member of Senate Bylaws Committee

[Signature]
Speaker of the Senate

03/12/2019
Presidential Action:

☑ Approved

President of the Student Government Association

Vice President of Student Affairs

Date

03/12/2019

Date

4/10/19