

Union Board of Directors
Minutes
January 19, 2022

Members present: Casey Jimenez, Gracie Davis, Natalie Crawford, Erin Malcolm, Allyson Deluna, David Brady, Jeffrey Britain, Christa Coffey, Wendy Denman, Pam McDonald, Mike Flores, Molly Orr, Richard Owens, Mykal McGrew attending for Andrea Ortiz

Members not present: Sofia Mena-Hernandez, T'Korian Mosley, Representative from RHA, Mariah Razo, James Parish, Michael Savoie, Megan Wheeler, Mary Howard, Kristina Sesay.

Casey Jimenez called the meeting to order at 11:53am.

Minutes

The October 20, 2021 UBD Meeting Minutes were distributed by email previously. Casey reported a correction in the attendance to add Mary Howard and asked for a motion to approve. Christa Coffey moved to approve the Minutes with the correction, the motion was seconded by Gracie Davis. By a show of hands, the Minutes were approved, no abstentions.

Casey then moved on to the reports from Area Representatives.

Area Representative Reports

Facilities

Mike Flores reported the new patio furniture arrived and assembly was taking place. Some of the finished pieces are in the hall and students were already taking advantage of the new seating. When all of the furniture is assembled, it will be moved to the patio area. The logoed umbrellas have not arrived yet. Mike pointed out that the furniture is made of recycled material and found to be very comfortable. His presentation showed photos of the various pieces.

Mike also reported that the terrazzo floor project is completed except for the main staircase. The floor application is required every 3 years and contains a Scotch Gard product. Over 1,000 pieces of furniture had to be moved in order for the work to be done which took place during Winter break when there was less traffic in the building. The work was done during the overnight shift and constantly inspected. The crew will return in two weeks to complete the staircase. All furniture will be back in place in time for the first day of class.

Mike reported a new project is underway which is the door replacement of the 4th floor inside vestibule doors near the elevator. The current doors are being replaced because persons with mobility issues have trouble or cannot open the doors easily. The project includes replacing the current doors with sliding doors that will automatically open when someone approaches. The project is part of the building infrastructure therefore it is not a UBD expense. The project will be done during Spring Break when there is less traffic in the building.

Finance

No update.

Programs

Molly Orr reported that the Spring Semester event calendar was handed out to everyone and if anyone needs additional calendars to let her know. Events for Spring include Open Mic night and Eagle Insomnia to be held this coming Friday.

Molly asked Gracie Davis to provide an update on the UPC membership recruitment. Gracie shared that applications are coming in and they currently had 6 new members. Anyone wanting to be involved should contact UPC.

Conference & Event Services

Richard Owens reported that the department has a new member, Jenna Schuster. She is an event coordinator and the team is now fully staffed. Richard also reported that other than the UPC events coming up, there are no major events taking place other than Mean Green Spring Fling taking place tonight.

Richard also reported that the committee to update the House Guidelines has met and will meet again to finish before Spring break. They have covered 5 sections so far.

Directors Report

Wendy Denman reported the Student Staff Training took place last week with the help of guest presenters assisting. The training included a presentation on Diversity and Inclusion.

Wendy also reported that going forward the UBD meeting will have a virtual component added because there was interest brought to her attention from members. Information will be sent out in advance of the next meeting so that we can adjust catering accordingly.

Wendy reported that the transitioning from mailboxes to lockers will start to take place over Spring Break, information will be sent out campus wide. On site instructions will also be provided. The space left from the mailboxes will be used as storage.

Chair & Vice Chair Reports

No report.

Action Items

No action items.

Other Matters / Announcements

Christa Coffey reminded everyone about the Mean Green Spring Fling for students.

The next UBD meeting will be February 16, 2022 at 11:30am in the Union Boardroom 401 with a virtual option.

The meeting during Spring Break will be canceled.

Adjournment

With no further business to discuss, the meeting adjourned at 12:14 p.m.

Respectfully submitted by Pam McDonald.