

**Union Board of Directors  
Minutes  
October 20, 2021**

Members present: Casey Jimenez, Andrea Ortiz, Gracie Davis, T'Korian Mosley, Natalie Crawford, Allyson Deluna, David Brady, Jeffrey Britain, Michael Savoie, Christa Coffey, Megan Wheeler, Wendy Denman, Pam McDonald, Mike Flores, Molly Orr, Richard Owens, Kristina Sesay, Mary Howard

Members not present: Sofia Mena-Hernandez, Erin Malcom, Representative from RHA, Mariah Razo, James Parish

Casey Jimenez called the meeting to order at 11:56am.

**Minutes**

The September 15, 2021 UBD Meeting Minutes were distributed by email previously. Casey asked for discussion, there was none. Michael Savoie moved to approve the Minutes, the motion was seconded by Christa Coffey. By a show of hands, the Minutes were approved, no abstentions.

Casey then moved on to the reports from Area Representatives.

**Area Representative Reports**

Facilities

Mike Flores advised that the outdoor furniture has been ordered. Mike also reported that the terrazzo floors are in need of refinishing. This is a major project involving multiple levels in the Union. The Union has been open for six (6) years and sees a high level of traffic. The refinishing project will take place during the months of December and January when the university is closed. The work will be done by a work group during the overnight shift. Baseboards will be done first. The cost of the project is taken from the reserve account which is anticipated in the five (5) year plan.

Finance

Kristina Sesay reported that the Scholarship recipients were notified, they are: Miranda Ortiz, Lucas Harris, and Macey McLish. The FY22 budget should be completed this week and will include actuals for September. If anyone would like details, please contact Kristina by email or phone.

Programs

Molly Orr reported that Boo Bash is scheduled for October 28<sup>th</sup> and many student organizations will have table activities set up. Families, colleagues, students and staff are invited. The police department will there as well to hand out glow sticks like they've done in the past.

Molly also reported that the Union will be decorated for Homecoming the week of November 8<sup>th</sup> and the Tree Lighting event is set for November 17<sup>th</sup>.

Conference & Event Services

Richard Owens reported on the major upcoming events. Fall Preview will take place this coming Saturday and therefore will bring in lots of traffic. On October 27 there will be a major career fair hosted by the Career Center. A list of companies who will be here can be found on their website.

Richard also reported that he has formed a committee to review the House Guidelines and the first meeting is set for October 26<sup>th</sup>. The guidelines include the policies of the Union. The Coliseum and Discovery Park are facilitated by the UCE staff but governed by other major areas.

#### **Directors Report**

Wendy Denman reported that the building hours of operation for November have been set and sent out. The building will be closed for Thanksgiving on November 25, 26, and 27. The December hours are not finalized, but there will be extended hours before finals and reduced hours after finals. The Union will be closed for Winter Break, December 24, 2021 thru January 2, 2022.

#### **Chair & Vice Chair Reports**

No reports.

#### **Action Items**

No action items.

#### **Other Matters / Announcements**

The next UBD meeting will be November 17, 2021 at 11:30am in the Union Boardroom 401.

#### **Adjournment**

With no further business to discuss, the meeting adjourned at 12:20 p.m.

Respectfully submitted by Pam McDonald.