

Union Board of Directors
Minutes
October 23, 2019

Members present: Deana Ayers, Sergio Benitez, Kimberly Berry, Manoach Bizumuremyi, David Lacy, Michael Luecke, Yolian Ogbu, Susan Ramirez, Marlene Salgado, Barbara Bush, Daniel Peak, Christa Coffey, Megan Wheeler, Karen Goss, Wendy Denman, Mike Flores, Liz Nigro for Molly Orr, Richard Owens, Phyllis Vaughn.

Members not present: Matthew Hare, Dakota Fountain, Jeffrey Britain

Chair David Lacy began the meeting at 11:51 a.m.

Welcome

David welcomed everyone to the meeting. He introduced Liz Nigro, substituting for Molly Orr with Union Programs, and announced Jeff Britain as a new Faculty Staff member, who was not present for the meeting but would be joining us at the next meeting.

Minutes

David presented the September Meeting Minutes provided by email and asked for any corrections. No corrections were suggested. Barbara Bush motioned for the minutes to be approved, the motion was seconded by Daniel Peak. Motion carried, the Minutes of the September meeting were approved with no abstentions.

Area Representative Reports

Facilities

Mike Flores provided the Hours of Operation for November and December. He asked the members to review and provide any feedback, none was given. Mike stated that on November 27th, we will be reducing the hours, unless an event is booked that requires us to be open later. He also noted that starting December 15th, the Union will have reduced hours. We will be open on December 22nd, then closed for the Winter break, re-opening on January 2nd. Christa Coffey asked if we knew the number of people in the building during these times and if it was worth being open. Mike stated that the traffic counts are low at this time and that we manage the building based on the event schedule.

Mike presented photos of the current Kwikboost stations that are located in the Union. He stated that the amount of preventative maintenance for them was low. Mike stated that Kwikboost has introduced a new product, a cell-phone charging locker. This device allows you to securely leave your device and come back at a later time. Mike showed pictures of the new product and asked if it would be of interest to our students. Kwikboost will send a demo for two to three weeks, if we would like to try it. A question regarding the height and weight of the unit was asked and Mike stated it was approximately six feet tall and weighed 145 pounds. A question was asked regarding how we would monitor the unit to determine if it was being used. Mike said he could place it near a camera so that he could get a clearer picture of how often it was accessed. He explained that you can create your own combination to the locker when you place your phone inside.

Wendy stated that the highest crime in the Union is property theft. Students are trusting and leave their things unattended. A question was asked if the students would walk away from their device and Michael Luecke did not think they would. Deana suggested that it might work in the student organization space while students were in the area.

Finance

Phyllis Vaughn thanked the scholarship committee for their time in reviewing the applications as was pleased to announce that we awarded three scholarships. The recipients were Chandler Garrison, the UPC VP of Campus Engagement; Lazayvion Hammick, current Building Manager that has previously worked in the Mainframe and the Syndicate; and Amina Maalem, who works as part of our set-up crew. She also reported that Amina, also known by "Frenchy", would receive additional monetary benefit due to the fact that she was an International Non-Resident student and would be entitled to Resident tuition rates for the term of the scholarship.

Phyllis also provided a copy of the current financials for FY20, explaining that there was not much activity at this time due to the timing of prior year end closing. She asked for any questions and none were asked.

Programs / Discovery Park

Liz Nigro provided an update on upcoming events. UPC's Boo Bash will be held on Sunday, October 27th, from 3-5pm in the large ballroom. Student organizations host tables for young kids to visit. Everyone is welcome to attend.

The next Fine Arts event is Tyshawn Sorey on Monday, October 28th in the Lyceum. Liz also stated that UNT Homecoming is next week and there will be decorations going in, including banners and balloons. There are also variety of complimentary events happening at Discovery Park for homecoming as well. The Season of Lights will be on November 21st, at 6pm on the south lawn.

Conference & Event Services

Richard Owens stated that he had filled three positions within the Conference & Event Services area. Callie Bolender was hired as a new Event Coordinator that they will see in and around the Union. Wally Trejo was hired as a new Set-ups Coordinator. He also announced that Katie Marion has moved to a new role as the Assistant Director for Conference & Event Services. Richard stated that he would be helping to fill in the void in the interim. He also noted that they were progressing on current vacancies for a technical position, another event coordinator, as well as Katie's replacement.

Director's Report

Nothing to report

Chair & Vice Chair Reports

Nothing to report

Action Items

No action items to report

Other Matters / Announcements

David announced the next UBD meeting will be November 20, 2019 at 11:30 a.m. in University Union Room 401.

Adjournment

With no further business to discuss, David adjourned the meeting at 12:14 p.m.

Respectfully submitted by Phyllis Vaughn.