



Advisor: Gary Cocke
Chair: Aaron Davis
Vice-Chair: Sameer Khoja
Secretary: Keanna Wiggins

We Mean Green Fund Committee Minutes

BLB Dean’s Board Room 295
 Friday, November 20, 2015
 12:00 pm- 1:20 pm

Time	Topic	Context
12:02	Call to Order	<p><i>Members Present:</i> Matthew Fry, Adam Miller, Keanna Wiggins, Aaron Davis, Sameer Khoja, Isaac Davis, <i>Members Absent:</i> Robert Crotty, Amy Wynia (vote in absentia), Amy Eddins, Aaron Roberts</p>
12:02	Chairman Update	<p>Robert’s Rules and meeting procedure Bylaw Amendment for voting in absentia</p> <ul style="list-style-type: none"> • <i>Mathew-</i> what if a committee member wasn’t present but still wanted to cast their vote? • <i>Isaac-</i> can we email concerns about the proposal to the chair • <i>Aaron D.-</i> I will address all arguments if a member isn’t present but that individual will not be able to vote • <i>Adam-</i> so will we expect this many members absent for meetings? • <i>Gary-</i> a member is not allowed more than 2 absences which will result in removal from the committee <p>Motion- approval of voting absentia carried with a unanimous vote</p>
12:12	Approval of Minutes	Unanimous approval of minutes
12:12	Advisor Report	<p>Update on the role of the Advisor and Facilities</p> <ul style="list-style-type: none"> • Role of the advisor will be to inform the committee and talk about projects prior to the discussion not to influence the conversation. • Role of Facilities is to approve projects that are over \$2M and manage all other large projects on campus. Will give feedback, answer questions, and share pertinent information to the committee. <p>Memorandum</p>



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		<ul style="list-style-type: none"> • The general council allowed the WMGF to approve projects that focus on biodiversity, water conservation, etc. that weren't outlined in the physical memorandum. <p>Funding Agreement Form</p> <ul style="list-style-type: none"> • <i>Isaac</i>- Is there a procedure for an emergency session? • <i>Aaron D.</i>- in the first spring meeting a legislation will be addressed for electronic voting in the event of an emergency session • <i>Isaac</i>- If the amended proposal for additional funds is under \$1000, does it need to be reapproved by the committee? • <i>Gary</i>-Depends, if the additional funds affects the timeline of that project by more than 2 months they must notify the committee during monthly meetings and meet with Fiscal Operations manager to evaluate the funds agreement and its impact. • <i>Isaac</i>- What is the process for purchasing supplies in these proposals? • <i>Gary</i>- The sponsored on campus office outlined in the proposal will be given the funds and do the physical spending • Motion- approval of the funding agreement and budget request form carried by a unanimous vote <p>Update on Expressions of Interest received and actions taken</p> <ul style="list-style-type: none"> • <i>Solar panel bus stop bench</i> will be constructed out of recycled water bottles, has a charging station, and will be placed at Discovery Park. • <i>UNT Milkweed for Monarchs</i> will be featured in UNT landscaping with a partnership from Texas by nature, Monarch Waystation, or North American Butterfly Association. • <i>Bee Campus USA</i> will utilize an area for the bees to live, serves as a tool to educate students about bees, and has a committee of students with individuals from UNT grounds for oversight and maintain certification.
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<p>12:45</p>	<p>“Green In, Grid Out” Proposal Presentation</p>	<p>Presentation- Sameer Khoja</p> <ul style="list-style-type: none"> • An interactive competition that would pair mechanical and energy engineering projects to record metrics • Students can choose categories of 5, 10, or 15 day to choose to be off the grid. Students will sign up on a website where they will record their information throughout the competition • Long term impact: Extend the use of the bikes to the rest of the university, for student led research, and WMGF outreach. • Future developments: placing these in all the halls for a larger competition and make TAMS fully grid free • Primary Concerns: • <i>Matthew:</i> Was there consideration that the awards would defeat the purpose of the competition? • <i>Isaac:</i> Where do you foresee possible funding for replacement and repairs of the bikes? • Sameer: the sponsoring department will be in charge of maintenance costs • <i>Sameer:</i> I expect to increase the amount of bikes in McConnell • <i>Adam:</i> How will you define your success for this program and do you have a sample of the questions that will be asked when recording their progress? • <i>Sameer:</i> the analysis of the metrics and no I don’t at this time. • <i>Matthew:</i> what other information can we gather from this survey i.e. what is the use and life of these bikes afterward? In what other ways can these bikes be used? • <i>Aaron D.:</i> there is interest in using them in programs, tailgating events, etc. Elms Fork Education Center has interest but won’t attribute to maintenance costs • <i>Matthew:</i> put the places that are interested in using it to add to the proposal and increase support • <i>Isaac:</i> would it be up to the fund for the maintain of the bikes i.e. they break down
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		<ul style="list-style-type: none"> • <i>Gary:</i> WMGF wouldn't be responsible for maintenance and paying for those costs it would be up to the proposal's sponsor • <i>Isaac:</i> who would be the official owner of the bikes? • <i>Aaron:</i> the sponsor (TAMS) would own it • <i>Adam:</i> Can we adjust the timeline so that the press release could be for Earth Day? • <i>Sameer:</i> We could possibly do this • <i>Keanna:</i> Are the amount of students using these bikes will be sufficient for the 5 bikes? • <i>Sameer:</i> 50 students are ideally being in this competition and the 5 bikes would be sufficient.
1:05	Discussion/ Q & A	<p><i>Adam-</i> It would be useful for computer engineering students to be involved in the online reporting and think about ease of access in navigating the site</p> <p><i>Isaac-</i> I like the project but I think that moving forward today I would put in amendments for this project before fully approving</p> <p><i>Aaron D.-</i> friendly amendments suggestions: clearer survey before it goes out, availability of those bikes to be used, and change in the prizes</p> <p><i>Isaac-</i> they could use NTTV to highlight the competition prior to it starting so that the campus knows about it and can use it</p> <p><i>Aaron:</i> availability is for UNT departments to use at their request and subject to the TAMS student life.</p> <p><i>Matthew-</i> how will that make TAMS reluctant to who and how they would share those bikes because they have to cover maintenance?</p> <p><i>Isaac-</i> they have something similar to that already in the rec center so there should be someone who understands how to fix these bikes. Should we add that in their proposal?</p> <p><i>Aaron D.-</i> not sure that they do and it isn't a big concern because it is their responsibility for maintenance not the fund's</p> <p><i>Adam-</i> is this the best model for using the bikes?</p> <p><i>Gary-</i> this is the only proposal that seeks use for these bikes and there would have to be an amendment to fully change the nature of this proposal to use the bikes for something different</p>



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		<p><i>Aaron D.</i>- it was previously amended to only purchase the bikes and not build it from scratch</p> <p><i>Isaac</i>- are there restrictions to online purchasing from this company or specifically Convergence Tech Inc.?</p> <p><i>Aaron D.</i>- the person in charge of purchasing would take that into consideration</p> <p>Motion of friendly amendment: find prizes that aren't dependent on electricity to not defeat the purpose of the project; to change the timeline of the competition to be closer to Earth Day; to give a sample of the survey must be included in the first report to the committee on January 29</p> <p><i>Aaron D.</i>- we could sponsor them to have the bikes at the Earth Day celebration to showcase the bikes rather than the press release</p> <p>Call to question: Green In Grid Out proposal is approved with an unanimous vote of all present members and Amy Wynia voting in absentia.</p>
1:20	Adjourn	