# Eagle's Nest Funding Guidelines

Please carefully review the SGA Eagle's Nest Guidelines and Policy before submitting your application for funding.

## Qualifications for Funding:

• Only registered undergraduate student organizations that are in good standing with Student Activities are eligible for funding

• Eagle's Nest Funding will only be granted to organizations who do not receive any student service fees.

• All organizations receiving Eagle's Nest Funding must provide events, that directly benefit the student body of the University of North Texas and does not detract from the image of the University of North Texas.

• All programs receiving Eagle's Nest funding must serve for the betterment of campus life, present an opportunity for student involvement, and are free, open, on-campus or virtual, and provide equal access to all students where reasonable accommodations can be made.

• Student organizations can apply for up to **$2,500 per program**, but any amount exceeding that will need to gain approval through the UNT SGA President to be funded by the Eagle's Nest Committee.

## THE SGA EAGLE'S NEST WILL NOT FUND THE FOLLOWING:

- Membership Fees
- Gifts & Awards
- Organizational banquets
- Scholarships
- Conference fees, travel, mission trips, etc. (see Raupe Travel Grant for funding opportunities)
- Gratuities
- Organizational Equipment (org t-shirts, uniforms, etc.)
- Direct monetary contributions to charity
- Any expenses violating University Policy, the Student Code of Conduct, State or Federal Law
- Alcohol (even if over the age of 21), drugs, or anything banned in the Student Code of Conduct. This policy applies to UNT students and includes guest speakers, advisors, alumni, etc.
- Ticketed events - All student registered organization events must be free and open for students. Since funding already comes from the student service fee, SGA cannot fund events that charge students for entry.
- Card readers, Adobe Creative Suite/Cloud software products, Software purchases that are not web-based, Software or services that would collect personal data.

## The Funding Process:

In order to receive any funding, **ALL** of the following must be done by a student organization:

1. Attend an SGA Resource Meeting, dates and times can be found on the SGA Website under "The Eagle's Nest Fund.'

2. Apply online on Orgsync at least FOUR weeks before the event, service, or project.

a. If planning an event, the organization will need to submit an event application to Student Activities before applying as well. Not doing so will result in an automatic denial.

3. If your application is approved to be sent to committee, your organization will present to the SGA Eagle's Nest Committee at a time set by the Director of Student Allocations, this will determine if you are approved or denied for funding.

Funding is divided into fall and spring terms. Organizations may only apply in the semester their program takes place. If an organization has both fall and spring programs, they must apply for both fall and spring funding; however, they must apply during the relevant semester (i.e., Apply for fall events during the fall, and spring events during the spring.)

**Deadline to apply:**

Application Opens: July[17th], 2023 at 5pm
Application Deadline: 4 Weeks Before Your Event
Application Closes: May 1st, 2024.

Organizations must submit their paperwork and meet all deadlines given to them by the Director of Student Allocations. All remaining unclaimed funds will be revoked and made available for distribution to other organizations.

**Presentation Requirements:**

• Each organization is required to make a presentation before the members of the Eagle's Nest Committee.

• The presentation should explain the organization's purpose and activities, funding application, and any sources of income (including sponsorships, fundraising projects, and dues).

- Organizations must provide a detailed budget with the application and go over each line item with the committee during the presentation.

- Presentations should not last longer than 10-15 minutes, with an additional 5-10 minutes remaining for questions by the Eagle's Nest Committee.

## Following the Presentation:

- The Eagle's Nest Committee will deliberate and vote on whether your organization will receive funding or be denied.
- The Director of Student Allocations will reach out to the email provided in your application with the decision of the committee and will be available for any questions regarding the decision.

## If approved:

- If your organization is approved for funding by the Eagle's Nest Committee, the Director of Student Allocations will reach out to you regarding the next steps in the funding process.

## If denied:

- You may set up a meeting to discuss why your funding request was denied with the Director of Student Allocations and see what to do next.