

UNION BOARD OF DIRECTORS

UBD Meeting Minutes

April 17, 2024

Members Present: Bella Armenta, Dorcas Bisisi, Fatuma Mwende, Areeba Hassan, Shelby Kennedy, David Munoz-Sarabia, Seth Parsons, Faith Hamilton, Isaac Hernandez, James Parrish, Jeffrey Britain, Michael Savoie, Lisa Goriotti, Stacy Buchanan, Brittany Landau, Wendy Denman, Mackenzie Martinez, Mike Flores, Richard Owens, Molly Orr, Kavan Ingram

Members Not Present: Thanuja Beeram and Jeremiah Witty

Bella welcomed everyone and promptly asked if there were any questions regarding the Minutes from the February 21, 2024 meeting and asked if all approved. David Munoz-Sarabia moved to approve, Isaac Hernandez seconded the motion, the vote was taken by show of hands and all approved.

Facilities

Mike Flores reviewed the hours of operation for May 2024, noting the variety of different hours for the month of May.

Mike gave an update to the specs and details of purchasing and installing 3 boilers to replace the remaining 3 old ones. There are 4 total boilers and one of them has already been replaced with a Raypak Domestic Boiler. The 3 new ones will also be the same model. The replacement is needed due to the heat exchangers becoming corrosive. The phase-in and install will be during the summer and into the fall. Maintenance and the vendor are making sure the hot water in the Union is not disturbed during this process.

Mike provided an update on the progression of the Chick-fil-A project. The appliances were delivered (2 semi trucks or 50 pallets worth), and were being stored in the hallway on level 1. The hallway is to be cleared out starting today as the appliances will be unboxed and installed. Completion of the CFA project is still looking to be late May or early June.

Mike briefed the board on the 4th floor patio project. It will be called Bruzzy's patio after the donor who contributed funds to assist with this project. This project will increase the interest of having this as an event space. The current pergola will be getting a roof that is weatherproof, large tv monitors will be installed, and fans will be installed. The project is to start May 13th and is expected to be completed on July 31st. Cranes will be used to deliver materials up to the 4th floor. Brittany Landau asked if the crane is expected to impact the walking areas around the Union. Mike confirmed that it would, and the 3rd level Syndicate doors will be closed. Other alternative routes will be displayed.

Finance

Kavan Ingram gave an update on the budget. Various departments were overpaying employee's retirement from FY 2017-2023 so the Controllers did a journal to put these funds back into the current budget under Other Operating Exp. The plan is to use these additional funds for capital projects and equipment upgrades. No funds are to rollover to the next fiscal year. Any remaining funds will go into the reserve fund. A request is required for permission to use these funds. Kavan also provided an update regarding investments. Covid definitely made an impact but going forward, investments are trending up.

Programs/Discovery Park

Molly Orr updated the Board on the remaining spring events for the semester. April 30th is the last day of events for UPC. Art Mart will take place on April 23rd, Scrappy's Finals Countdown will take place April 29th – May 3rd. Scrappy's Finals Countdown will have a webpage that will act as a central hub for referencing the various activities: unt.edu/scrappysfinalscountdown.html. The UCE student employee celebration will be the evening of May 1st, which will be a celebration to recognize all the student workers and seniors in the UCE department. Ongoing proposal meetings for summer and fall event planning will continue throughout the end of the semester.

Conference & Event Services

Richard Owens updated the Board with the ongoing events. CES is assisting and supporting all of the UPC events and is heavy into banquet and award season. A/V is preparing for all of the commencements. This summer the campus will host 72 camps. Michael Savoie asked if there will be a list of these camps anywhere. Richard confirmed yes, there will be a list of all of the camps that are available to the public.

Director's Report

Wendy Denman updated the Board that in celebration of the Union 75th Anniversary, there will be ongoing events, celebrations, and activities throughout the remainder of the year. There will be a campaign for alumni to submit memories and stories, there will tentatively be an event for past Union employees, and Union tours.

Wendy informed the Board that there will be space refreshes including 382 and the Lyceum, phase 2 of the wayfinding. Additionally, a rebranding is in the works for the Union. The focus will be on how the space will best represent and reflect the students.

Additionally, Wendy is looking towards the summer and fall semester for her staff as they prepare for the start of the FY 24/25 year with trainings and retreats.

Wendy thanked the Board for their participation this year!

Jeffrey Britian inquired if a more detailed Union tour could be included in the campus tour. Wendy confirmed that this can definitely be implemented.

Additionally, Wendy updated the Board that there has been ongoing tabling for benchmarking the Union. Students have been given the opportunity to provide feedback about Union programs, services, and the facility. The results of this survey will be shared in a fall Board meeting.

There was nothing to report from the Chair or Vice Chair of the Board.

Bella asked if there were any further questions or comments. No further questions or comments were presented.

Action Items

The Board was to vote on purchasing and installing 3 boilers to replace the remaining 3 old ones (detailed in the Facilities report). David Munoz-Sarabia moved to approve, and Isaac seconded the motion. All the voting members moved to approve.

Bella Armenta thanked the Board for their work and participation this year.

No further announcements or comments were presented.

The meeting was adjourned by Bella at 12:21 p.m.

Respectfully submitted by Mackenzie Martinez.