

UNION BOARD OF DIRECTORS

UBD Meeting Minutes

April 12, 2023

Members Present: Bella Armenta, Asmara Hagos, Shelby Kennedy, Jenny Kernodle, Victoria Tucker, David Munoz-Sarabia, Daisy Pulliam, Santana Pardo, Brady Groppi, James Parrish, Michael Savoie, Christa Coffey, Jeffrey Britain, Brittany Landau, Stacy Buchanan (sub: Megan Wheeler), Mike Flores, Richard Owens, Pam McDonald and Molly Orr.

Members Not Present: Olivia Adams (replacing Grace Moore), David Brady, Wendy Denman, Kristina Sesay

UBD Chair, Bella Armenta, called the meeting to order at 11:52 am.

Bella welcomed Stacy Buchanan, substitute for Megan Wheeler of the President's Office.

The Minutes from the January 18, 2023 and the February 15, 2023 meetings were presented for approval. James Parrish moved to approve, David Munoz-Sarabia seconded the motion, vote was taken by show of hands, all approved with one abstention. Both Minutes were approved in the same vote.

Bella called for Area reports from the Area Representatives.

Facilities

Mike Flores provided a presentation giving details on the Union roof replacement project. The project will take approximately two weeks starting after the commencement weekend in May. Sidewalks on the north side of the building will be impacted. The new roof is expected to last 20 to 25 years. Removing the solar panels and lightning protection added to the cost of the repairs. The project is estimated at \$157,304.40 which includes a buffer.

Mike also provided information on the new boiler that was purchased to replace one that failed. The cost is \$63,000 with a 15% contingency. There will be no re-work on the foundation, just the gas lines. There will be additional piping done to include future replacements.

The next updated from Mike was the 221 Project. This is the renovation of Union room 221 to accommodate the University Programming & Arts department. The high cost of the project is mainly due to the build out for the previous tenant, the cost will be approximately \$249,000.00.

Mike provided an update on the elevator repairs. The public elevator on the west side of the Union has been down for 45 days because of the belts. New belts have been ordered and received and are to be installed on April 19th which means access to the patio and suite 406 will be closed. Mike will discuss having backup parts on hand with the vendor. The cost of the replacement belts was covered under the UNT Service contract and amounted to \$54,026.00.

Finance

Molly Orr provided an update on the budget in Kristina Sesay's absence. She reported that mandatory fees are in good shape, the fee waiver increase was denied but overall we will be okay through the end of the fiscal year.

Programs

Molly Orr provided an update on the Arts Coordinator position. Mike Fleming has departed UNT and the position is posted. Candidates will be reviewed at the end of April.

Molly reported that the Student Employee Appreciation Month activities are planned out and events will take place all month. Signage will be put up to recognize all our student employees.

Molly also reported that events are planned every week till the end of the semester and events for Fall 2023 are being planned and will be added to the calendar. Shelby Kennedy is the UPC President for next year.

Conference & Event Services

Richard Owens reported that April is a busy time for Conference & Events, University Day is planned for Friday, and Career Day and Earthfest are just a couple of the events still to be held. Richard also reported there are 83 contracts in place now for summer camps.

Richard provided information on a surprise event that will take place on April 18th to be open from 9:00am to 4:00pm. The surprise event will have no marketing for it. The event is provided by Coca-Cola. They are bringing in a special exhibit to be co-branded, Coke-UNT, and it will be set up at the Library Mall. There will be food, beverages, and prizes. Richard also said that UNT is the first campus to have this event.

Director's Report

Molly reported for Wendy Denman. She advised that the proposed increase for the Student Union fee was not approved. Also, the Diamond Eagle Grant, renovations to the patio were not approved.

Molly also provided information on an upcoming event that will take place in Dallas. UNT is hosting the NACAS conference (National Association of College Auxiliary Services) and all attendees will be coming for a visit to the Denton campus on April 18th to experience our auxiliary services.

Molly reported that the Constitution was attached in the email sent out with the agenda and previous meeting Minutes. Bella explained that Article 6, Section 1 of the document needs to have "excluding March" added at the end of the sentence and Article 8 Section 2 should be changed from annually to biannually. A motion was made by David Munoz-Sarabia to accept the changes, Brittany Landau seconded the motion. A vote was taken by hand resulting in unanimous, no abstentions.

Chair & Vice Chair Reports

Bella and David both thanked everyone for serving on the board.

Other Matters/Announcements

It was announced that the Corner Store move is pending appliances being delivery, but no date available.

The next meeting will be in August but no date given.

Bella adjourned the meeting at 12:33pm.

Respectfully submitted by Pam McDonald.