

UNION BOARD OF DIRECTORS

Minutes

January 18, 2023

Members Present: Bella Armenta, Asmara Hagos, Shelby Kennedy (sub for Em Stuber), Jenny Kernodle, Ethan Gillis (sub for JT Turner), David Munoz-Sarabia, Daisy Pulliam, Brady Groppi, Santana Pardo, Michael Savoie, Christa Coffey, Megan Wheeler, Wendy Denman, Mike Flores, Richard Owens, Molly Orr, Kristina Sesay.

Members Not Present: Grace Moore, David Brady, James Parrish, Jeffrey Britain, Brittany Landau, Pam McDonald

UBD Chair, Bella Armenta, called the meeting to order at 12:02pm.

Bella welcomed new members, Asmara Hagos, Graduate Student Council representative, and Megan Wheeler, President's Office representative. Bella also introduced Shelby Kennedy, a sub for Em Stuber with UPC.

Bella started the meeting with the approval of the November 30, 2022, Meeting Minutes. David Munoz-Sarabia moved for the minutes to be approved, and Jenny Kernodle seconded the motion. The Minutes were approved with a unanimous show of hands.

Bella then moved to Area Representative Reports.

Facilities

Mike Flores showed a presentation with a flat panel display that has been installed for Eagle Post. The digital screen will allow for changes to be made to hours of operation, along with other information about how packages are processed. Mike also shared pictures of the renovation status and noted that the project is close to the punch list. Awaiting the timeline for the shipment of the new lockers.

Mike also reported on the Chat Sliding Doors and shared pictures of the graphics that the Dining Services team added. Mike mentioned that the Chat staff love the new doors.

Mike reported that during the December and January break, staff worked to remove worn-out furniture from the Chat including banquettes and sectional sofas. With the high volume of people the Union sees, the fabric has worn out. Mike noted that the fabric is of the highest quality with the ability to have 50,000 rubs.

Mike also included the door counts for the first day of class was 22,478 with the bulk of traffic taking place between 11am-1pm. Daisy Pulliam asked how we get impressions for these counts. Mike responded that the Union uses SenSource software and there are sensors at all the main entrances that track entrance and exit.

Finance

Kristina Sesay reviewed the current Fiscal Year 2023 budget that included the December close and the first couple of weeks of January. The Union has received 88% of revenue and expenses are at 48%. At the beginning of the fiscal year, budgeted at a net zero budget as we were not able to utilize reserves. Due to Fiscal Year 2022 Purchase Orders not being completed and pushed to this year's budget, the Union received permission to use funds earmarked for last year for these items. They added this amount as a negative item (expense) to this year's budget, putting us in the red.

UPC/Union Programs

Molly Orr reported that the spring 2023 calendar has been printed and provided a copy to each board member. She mentioned that if anybody needs additional for their areas, there are extra available or we could deliver copies. The calendar is mostly UPC events, but also has Center for Student Affairs as Discovery Park event, Fine Arts Series events, Union Arts, and a few events UPC is sponsoring at Frisco.

Molly discussed how UPC is currently recruiting new members and there are several informational sessions students can attend if they are interested in applying. Molly also mentioned that Jazz at the Syndicate starts on January 31 with the One O'Clock Lab Band performing on Wednesday, February 1.

Molly reported that the first spring Art Gallery Show was being installed the weekend of January 20 and would be a curated group show.

Conference & Event Services

Richard Owens began with requests for reservations have begun to come in as students have returned to campus. He mentioned a major event approaching on January 26th and is the Chancellor's Values program that will be in Union 314.

Executive Director's Report

Wendy Denman reviewed the Fee Increase Proposal presentation that was shared during the November meeting. Wendy reviewed additional information that was requested during the November meeting. The additional information included the Cost Share the Union pays to the University, and what the previous three years' contributions have been to the reserves. Wendy also shared the budget for Fiscal Year 2023 capital projects.

Michael Savoie asked about the cost share funds and if the University is paying us. Wendy responded that any department that books space in the Union pays for the space. Michael also asked who determines the waivers for students and Wendy responded that the Tuition and Fee committee decides.

Chair and Vice Chair Report

Bella had nothing to report.

Action Items

David Munoz-Sarabia motioned to vote on increase to Union Fee from \$167 to \$168. Daisy Pulliam seconded the motion. Bella asked for roll call voting.

Bella Armenta: Yes

Asmara Hagos: No

Shelby Kennedy: Yes

Jenny Kernodle: Yes

Ethan Gillis: Yes

David Munoz-Sarabia: Yes

Daisy Pulliam: Yes

Brady Groppi: Yes

Santana Pardo: Yes

Michael Savoie: No

Christa Coffey: Yes

Megan Wheeler: Abstain

The fee increase proposal passed with a positive 2/3 majority vote.

Other Matters/Announcements

Mike Flores reviewed that there has been some roof damage to the North side of the building. Working with UNT Facilities, brought in a contractor to assess the roof and was able to make repairs. The contractors noticed additional work needed to be completed as shingles are falling away. Asked for a quote to replace the whole roof with new shingles which is \$82,000.00. David Munoz-Sarabia asked if there are issues with the rest of the building's roof and Mike responded that the rest looks good as he had the contractor inspect the whole roof. Daisy Pulliam asked about the turnaround time and Mike mentioned that it would take three days and are looking at either Spring Break or during May.

The next meeting will be February 15, 2023 at 11:30 a.m. in the Union Boardroom #401

The meeting was adjourned at 12:50pm.

Respectfully submitted by Molly Orr.